

July 2007 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2007 2nd Quarter Report
July 2007

Overview

Under direction of the City Manager, the Special Projects Division administers or participates in a variety of projects and programs involving environmental, economic, recreational, social and emergency management activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, facilitates trail development and art and culture programs, provides grant management assistance, and contributes staff support to city commissions and committees. It further provides direct assistance to the City Manager with various special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the first quarter of 2007:

1. BROWNFIELDS CLEANUP PROGRAM

In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. In December 2006, the City applied to the U.S. Environmental Protection Agency (EPA) for funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site. The City was encouraged by EPA to re-apply for additional grants which will assist the city with removing contaminants from other Eureka properties with previous historical industrial uses. The next round of EPA Grants is scheduled for October 2007.

The City completed a partial cleanup of the Halvorsen site in September 2005, at an area known as the Former Foundry area of the Old Carson Mill Site (adjacent to Halvorsen Park). Under the guidance of the U.S. Environmental Protection Agency (EPA) and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. HAZARD MITIGATION PLANNING

The City of Eureka recently joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process is being directed locally by the County, and is sponsored by State OES and FEMA. The resulting Plan will be a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.). Once the Plan is approved by FEMA (estimated late 2007), the City of Eureka will become eligible for funding opportunities for numerous implementing programs or projects. In January 2007, 2 public workshops were held in the County (Arcata, Fortuna) to gather public input on the process, and a questionnaire has been distributed to the public for further input. Once a draft of the Plan is complete, it will come before the Eureka City Council for a public hearing and additional public input.

3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

In October 2006, the city held a public workshop to provide information and solicit comments and ideas about the use of a mandatory curbside garbage and recycling collection program (and ordinance) as a means of meeting State recycling/waste diversion mandates and to reduce illegal disposal in Eureka. At the workshop, a subcommittee of concerned citizens was formed to further discuss the program options. The committee has met monthly since January 2007, and will eventually formulate a recommendation on a mandatory/universal collection program for Eureka to be forwarded to the City Council for further discussion. If adopted, such a program will assist the City in meeting our State mandate to divert 50% of our waste out of the landfill.

Since 1991, Eureka and all CA cities and counties have been legislatively mandated to divert 50% of our waste stream out of landfills through recycling, reuse and reduction programs. Currently, our diversion rate is 44%. The State has expressed a willingness to consider a formal Compliance Order against the City for failure to meet the State mandate, and to act as an incentive to force the City to increase our diversion rate. Should the State follow through with a Compliance Order, the City is subject to up to \$10,000 per day in State fines. In addition, roughly 3,500 households in Eureka do not participate in curbside garbage collection services offered in Eureka, and this has resulted in a significant amount of costly and unsightly illegal disposal activities. A mandatory program is expected to significantly reduce this problem.

4. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

In January 2007, the Eureka Redevelopment Agency extended a temporary contract enabling private security officers to patrol Old Town Eureka and nearby Redevelopment Areas. The local security firm of Pacific Coast Security has been patrolling the area continuously since November 2005. The authority to seek security for the Old Town Eureka area was initially approved by the Eureka Redevelopment Agency in September 2005. The City Manager's office administers the program, and the firm works closely with the Eureka Police Dept. to ensure that their services continue to meet any changing needs. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

5. FIRE PROTECTION STANDARDS OF COVERAGE

Last year, the Special Projects Division assisted the Eureka Fire Dept. with the hiring of the firm of Citygate Associates, Inc. to prepare an innovative Standards of Response Coverage Study for our Fire Department. In February 2007, the Study was completed and presented to the Eureka City Council, and will be scheduled for adoption by the Council later this year. Utilizing local data, national guidelines and computer modeling programs, the study presents an analysis of local infrastructure and geography, department policies, performance standards and other values in an effort to identify and increase local fire protection and efficiency measures.

The Study further provides the City with draft incident response performance goal recommendations, and establishes acceptable levels of local fire protection coverage within priority zones. The study addresses current and future service demands, determines risk assessment, analyzes adequacy of fire equipment apparatus, and provides fire response options and strategies from which we may (if needed) adjust the quantity and staffing of our fire stations, and determine where they should be located (or relocated) for the most cost effective and efficient services.

6. FOURTH OF JULY FIREWORKS SHOW

The Special Projects Division coordinates the permitting, security and contracts for the annual Eureka Fireworks show. The show was a great success again this year, and a sincere thanks goes out to the many people in the community without whose contributions and assistance the show could not have happened. The show was spectacular despite the cloudy skies, and great numbers of people continue to come out to the waterfront each year to enjoy it. The Coast Guard and Fire Dept. were extremely helpful in logistical, safety and security support to ensure that this traditional Eureka event was a success and to allow our Eureka citizens and families to enjoy it again this year.

7. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. In March 2007, the Dept. attended a weeklong "exercise-based" Tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries.

The Special Projects office focuses primarily on public information roles and serves as the Public Information officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in 2008.

8. WATER TRAILS PROJECT

The city is participating in an effort headed by the Redwood Community Action Agency (RCAA) and the Humboldt Bay Harbor Recreation and Conservation District (District) to develop a Water Trails Plan for the Humboldt Bay region. The Plan process also includes other applicable cities, districts, partners and stakeholder organizations, and will assist to classify and prioritize kayak and canoe access sites, identify sensitive habitats that may be affected by influence of water trails, design appropriate ramp and/or dock modifications, develop plans and specifications, design site-specific kiosks and/or informational signs, and identify necessary permits and funding sources. The State Coastal Conservancy has awarded RCAA grant funding to work closely with the District on this program. The process began in July 2007.

9. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, RCAA, the State Coastal Conservancy and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. The study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study analyzed several options which will now be reviewed and explored further by the coalition and the community.

Currently, there are few public access sites to the eastside of the bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they may be interested in discussing the possibility of a rail with trail option.

10. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Waterfront Trail and Promenade, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary, and is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

10. ELK RIVER WILDLIFE TRAIL PROJECT (continued)

The recently applied for a grant from the CA Coastal Conservancy to assist with trail construction. The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

11. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

12. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The City continues to partner with the County, the City of Arcata and Redwood Community Action Agency to implement a Humboldt Bay Interpretive Signage Program. The program should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh. Also, the 2 Eureka Rotary clubs have donated funds for three additional signs to be placed on the Eureka Boardwalk rail. These signs should be completed by summer's end.

13. PARCEL 4/PALCO MARSH

The City has been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. Parcel 4 provides unique economic development opportunities because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs.

14. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. In May 2007, the City Council approved the Commission's recently completed public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for August 21, September 18 and October 16. The City Manager's office serves as the Commission's primary liaison with the City.

15. REGIONAL COMPOSTING FACILITY

The City of Eureka has teamed with the City of Arcata and the Humboldt Waste Management Authority for a feasibility study on a regional composting and food waste diversion facility. The facility will divert organic materials from Eureka's waste stream. The HWMA has contracted with the local firm of GESS Environmental LLC to perform a site feasibility and location study, and has examined several local sites. If successful, the inclusion of a regional compost facility will greatly increase our ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals.

16. BACKYARD COMPOSTING BINS

In 2007, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County. The City will purchase another allotment of bins in May 2007.

17. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

18. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

19. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic, aluminum, tin, newspaper and cardboard. We have approximately 1000 households participating in the program. All recycled materials are collected by the City Garbage Company and sorted and distributed at the Eureka Community Recycling Center at the Transfer Station in Eureka. The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and is currently preparing to implement a more efficient two-stream collection/processing system.

20. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

20. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

21. FULLY AUTOMATED GARBAGE COLLECTION

In 2007, the City begins its third year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle. The system has greatly reduced injuries and insurance claims, and enables a safer, more cost effective and efficient system of collection in the City.

22. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

23. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

24. FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT

In 2006, construction was completed on the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town, and the Special Projects Division will now complete close-out procedures for the various federal and state grants which provided funding for construction of the project. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site will eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.

25. HYDROGEN POWER PARK

In 2007, the city expects to continue working with the Schatz Energy Research Center (at Humboldt State University) on developing a Hydrogen Power Park in Eureka. As envisioned by the Schatz Center, the park will be a safe, reliable and highly efficient renewable energy facility producing electricity, hydrogen fuel and heat. In addition to a reliable supply of electricity and fuel for industry, automobiles and modified fishing boats, other potential benefits derived from the project include an innovative and productive use of local waste (landfill gas); international recognition and visibility; an excellent public relations tool; and increased grant funding potential (for hydrogen fueled buses, etc.).

The project also intends to have a visible visitor serving component focusing on education and the tourism industry. In February 2006, the City Council passed a resolution in support of developing a Hydrogen Power Park in Eureka, and directed City staff to assist the Schatz Center in obtaining energy customers and an appropriate site for the facility. We are currently attempting to find a waterfront location (preferred by the Schatz Center) for the Hydrogen Power Park. The Schatz Center will need approximately 2 acres of land for their project.

26. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been over 2 years since construction was completed on the Multiple Assistance Center (MAC), located at 2413 2nd Street in Eureka. The City Manager's office continues to work on State grants related to this project, grants which continue to provide funding and job training for MAC operational components. The Eureka Redevelopment Agency is to be commended for their contributions from the Low and Moderate Income Housing Fund toward this important project. The MAC project provides on-site housing, job training and care of homeless persons and their families, and provides a more efficient and effective distribution of existing homeless services. The MAC facility accommodates approximately 75 persons, and has served roughly 300 people.

Community Development Department

Second Quarter Report ~Calendar Year 2007

Community Development Department

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Director of Community Development is Kevin R. Hamblin, AICP. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Applications submitted last quarter:	108
Applications completed last quarter:	82

Attached to this report is a list of all applications pending in the Department.

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land

*Community Development Department
Second Quarter Report, Calendar Year 2007*

use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Rob will be completing long range projects that have been pending before our Department, which include:

Gulches and Greenways Draft Ordinance

Ghera General Plan Amendment

Ocean View Cemetery General Plan Amendment

Vitale General Plan Amendment

Indianola Annexation

Elk River Wildlife Trail

County General Plan Update/Forster Gill Subdivision

Clark District Combining District

Historic Preservation Ordinance

Historic Preservation Plan

Long Range Planning has been working with the Planning Commission subcommittee reviewing Greenway and Gulch issues. The subcommittee was comprised of Planning Commissioners Ron Kuhnel and Dean Kessler. Dean Kessler's Planning Commission term has expired. Commissioner Kuhnel has expressed interest in working solely with staff on the latest draft. Mr. Kuhnel stated that due to his busy schedule he was unable to give the draft ordinance much attention. Staff expects to work with Commissioner Kuhnel within the next couple of months. The Gulches and Greenways ordinance has also become of interest to the Department of Fish and Game. DFG has offered their technical assistance in drafting this ordinance. Staff anticipates this ordinance being adopted by the end of this year.

The Ghera, Oceanview, and Vitale General Plan Amendments are in various stages of staff review and applicant preparation. Staff anticipates all three applications will be acted upon this summer.

The Elk River Wildlife Trail is currently in its background environmental report stage. SHN biologists submitted a biological analysis in January 2007. A second biological analysis and botanical survey is underway. SHN is expected to deliver their second study in May of 2007. Staff continues to work with Gary Bird, AICP, on this project.

As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance.

***Community Development Department
Second Quarter Report, Calendar Year 2007***

Staff expects to work on the Clark District overlay project during the spring/summer of 2007. The project will require some additional background analysis and research. It is staff's opinion that historical combining zones can provide additional preservation "protection" for historic sites and properties. However, staff desires to avoid drafting redundant codes and regulations that currently exist within Eureka Municipal Code, Historic Preservation, Chapter 157.

Chapter 157 is currently being updated. The most recent revisions have been recommended for approval by the Historic Preservation Commission on January 3, 2007 and Planning Commission on March 12, 2007. The revised ordinance is currently being reviewed by the State Office of Historic Preservation. The revised ordinance is expected to be present to the City Council this spring/summer.

The Historic Preservation Element is in draft form. The element will be presented to the Historic Preservation Commission this spring. Currently, the General Plan Element is being reviewed by the State Office of Historic Preservation. Staff anticipates the element can be adopted, this year, as a part of the existing general plan.

Interest in the Indianola area annexation was expressed at a service provider, County General Plan Update meeting on April 5, 2007. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lshikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows due to the elimination of sixteen lift stations, thus reducing negative impacts to water quality; is more economical to operate; and will meet future capacity requirements for planned land uses within the project area.

The EIR for the Martin Slough Interceptor project has been certified by the City Council, and the NEPA process through EPA has also been completed. Engineering is working on the final design of the project, as well as the acquisition of the necessary easements. Staff is in the process of obtaining the numerous permits required from state, federal and local agencies as final design nears completion.

PALCO Marsh Phase 1A: As a result of the two years of herbicide application, there has been a substantial reduction in illegal camping and garbage in the PALCO Marsh area because of the lack of vegetative cover for the campers. The project was on the March Coastal Commission agenda but was pulled by the Commission staff due to dioxin concerns related to the dioxin contamination on the old mill site at Del Norte and Railroad. As a result, the project construction will be delayed for another construction year while we complete dioxin testing to the satisfaction of the Coastal Commission. We are working on a lease agreement with NCRA to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity. The ACOE permit application for the Phase 1A Work Plan had been issued, and will need to be reissued due to changes in the Nationwide Corps permits.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte to Hilfiker generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of conducting a complex environmental review for the Waterfront Drive Extension project. We will be releasing an updated Notice of Preparation for the project in August due to project changes, but are continuing to work in the Draft EIR. Information on the project is posted on the Community Development Department's web site.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance for the construction of a section of Waterfront Drive between "G" and "J" Streets.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of the grant-funded Martin Slough Enhancement Project, and will be conducting the CEQA review and obtaining project permits. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Indian Island Rookery: This project is in suspense due to cultural resource concerns raised by the Wiyot Tribe. We are in the process of looking for alternatives to the previously proposed project.

Tuluwat Restoration Project: This project is proposed by the Wiyot Tribe, and requires the processing of a conditional use permit. The administrative draft EIR has been circulated, and the Final EIR is being prepared. The project goals and objectives are to re-establish the Tuluwat Village Work Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal Ceremony and public access; and ecological or salt marsh and upland habitats.

**Community Development Department
Second Quarter Report, Calendar Year 2007**

Environmental Compliance Monitoring: Staff continues to conduct environmental compliance monitoring as required by mitigation measures and/or project approval conditions for the Mad River Pipeline project and the Fairway Drive Culvert Replacement project.

Staff continues to work with the Engineering, Public Works Departments and Redevelopment on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance and providing permitting assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Table 2: Status Summary of Selected Violations		
Date Reported	Alleged Violation	Status
02-15-06	Construction w/o permits in Coastal Zone	Active
04-03-06	Sign Code violation	Active - Variance approved by CC
05-16-06	Residing in commercial building	Active - Variance approved by PC
06-08-06	Junkyard	Active
07-13-06	Junkyard	Active
07-13-06	Junkyard	Active
07-17-06	Junkyard	Active
07-31-06	Set back violations	Closed – Voluntary Compliance
08-03-06	Timber harvest w/o permit	Active
08-10-06	Junkyard	Active – Referred to CA
09-05-06	Junkyard	Closed – Voluntary Compliance
09-26-06	Junkyard	Active – Referred to CA
11-14-06	Vehicles parked on adjacent property	Active
12-12-06	Debris and Garbage	Active
12-15-06	Debris and Garbage	Active
01-19-07	Junkyard	Active
01-10-07	Flashing sign	Closed – No violation
02-23-07	Body/paint shop	Active
03-13-07	Junkyard	Active – Referred to CA
03-15-07	Junkyard	Active
04-05-07	Home Occupation Violation	Active
04-09-07	Auto repair	Active
04-20-07	Sign in Residential Zone	Closed – Voluntary Compliance
05-10-07	Sign in Residential Zone	Active
05-15-07	Parking spaces too small	Active

**Community Development Department
Second Quarter Report, Calendar Year 2007**

Table 2: Status Summary of Selected Violations		
04-24-07	Add units w/o permit; reduced req'd parking	Active
05-18-07	Sign on City property	Closed – Voluntary Compliance
05-23-07	Tank installed in setback	Active
06-04-07	Parking	Active
06-16-07	Junkyard	Active
06-16-07	Junkyard	Active

**Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007**

Project Number Applicant Name Project Name Site Address	Date Applied Date Approved Status of Project	Date Closed Date Expired	Comments Planner
GP-04-002 City of Eureka Historic Preservation Plan city wide	11/22/2004 PENDING		Historic Preservation General Plan optional element Rob Wall
C-04-011 Table Bluff Reservation-Wiyot Tuluwat Restoration Project Indian Island	12/1/2004 PENDING		Indian Island sacred grounds Lisa Shikany
LLA-05-001 Eureka Redevelopment Agency adjust 2 properties for future developme 4 C ST	1/10/2005 PENDING		Redevelopment LLA, NW corner of 1st and "C" Streets Sidnie Olson
CDP-05-006 Greg Pierson 75 unit apartment complex 2168 TYDD ST	2/18/2005 PENDING		Hidden View apartments, Tydd Street Sidnie Olson
PI-05-002 Eureka Bayfront One, LLC Parking Indenture	6/20/2005 PENDING		Bayfront One parking Indenture Sidnie Olson
SV-05-001 City of Eureka Bucksport paper street vacation 1955 Hilfiker	7/8/2005 PENDING		Bucksport paper-streets, street vacation Sidnie Olson
SV-05-002 City of Eureka Myrtle Ave between 5th & R Streets Myrtle between 5th & R	7/21/2005 PENDING		Myrtle Ave between 5th & "R" Streets Sidnie Olson
TA-05-003 City of Eureka Clark District Combining District	8/25/2005 PENDING		Clark District Combining District, zoning overlay Rob Wall
CDP-05-015 City of Eureka, Trails Committ new public trail	8/25/2005 PENDING		Public trail from ERWA to Truesdale Lisa Shikany
TA-05-002 City of Eureka, Historic Prese Historic Preservation Ordinance	8/25/2005 PENDING		Historic Preservation Ordinance modification Rob Wall
TA-05-001 City of Eureka Community Care Ordinance	8/25/2005 PENDING		Community Care Ordinance Sidnie Olson

Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007

Project Number Applicant Name Project Name Site Address	Date Applied Date Approved Status of Project	Date Closed Date Expired	Comments Planner
CDP-05-017 EUREKA, BAYFRONT ONE LLC Bayfront 2	10/3/2005 PENDING		Bayfront 2 Sidnie Olson
CDP-05-020 ZABEL, FRANKLIN S & BARBARA HW Proposed multi family residential devel 1557 MYRTLE AVE	10/28/2005 PENDING		Zabel Sidnie Olson
R-05-002 ARCATA, DEVELOPMENT CORP CR Zone re-class, Var., St.Alley vac., CEQA	11/14/2005 PENDING		 Kevin Hamblin
SV-05-005 ARCATA, DEVELOPMENT CORP CR Zone re-class, Var., St.Alley vac., CEQA	11/14/2005 PENDING		 Kevin Hamblin
V-05-023 ARCATA, DEVELOPMENT CORP CR Zone re-class, Var., St.Alley vac., CEQA	11/14/2005 PENDING		 Kevin Hamblin
SIGN-06-002 Kevin & Noreen Held replace existing signage with new signag 409 Opera Alley	1/10/2006 PENDING		 Kristen Goetz
CDP-06-003 Security National Properties Marina Center Project First Street	3/7/2006 PENDING		MARINA CENTER Sidnie Olson
LCP-06-001 Security National Properties Marina Center Project First Street	3/7/2006 PENDING		MARINA CENTER Sidnie Olson
C-06-002 CHRIST, CHURCH demo of classroom /const. of classroom 625 15TH ST	4/6/2006 12/11/2006 PENDING		Christ Episcopal Sidnie Olson
TA-06-001 Secondary Dwelling Unit Ord revision city wide	4/19/2006 PENDING		Secondary Dwelling Unit modification Planning Commission Sidnie Olson
M-06-003 Humboldt County Office of Edu CDP HCOE Educational Resource Center 665 MYRTLE AVE	5/2/2006 PENDING		HCOE merger Sidnie Olson

**Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007**

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
CDP-06-008	5/3/2006		
CDP & Env for Humb Moving and Storage 6700 Highway 101	PENDING		Lisa Shikany
GPP-06-003	5/5/2006		
VITALE, JOHN R & KATHLEEN A TR	PENDING		Rob Wall
2745 DOLBEER ST			
CDP-06-010	5/12/2006		Figas Pound Road Violation
FIGAS, ROBERT L & KATHRYN J TR rebuild collapsed bldg. 4900 BROADWAY	PENDING		Sidnie Olson
AA-06-026	5/18/2006		
Eureka Pacific, LLC arch. & site plan for retail building 2616 BROADWAY	PENDING		Kristen Goetz
C-06-004	6/5/2006		Boys & Girls Club
BOYS, & GIRLS CLUB OF HUMBOLDT new Boys & Girls club 939 HARRIS ST	PENDING		Sidnie Olson
AA-06-033	6/8/2006		
WALSH, PATRICK J & NANCY K HW site plan, secondary dwelling 3603 CALIFORNIA ST	PENDING		Kristen Goetz
SDU-06-003	6/8/2006		
WALSH, PATRICK J & NANCY K HW site plan, secondary dwelling 3603 CALIFORNIA ST	PENDING		Kristen Goetz
C-06-005	6/8/2006		
Wiyot Tribe removal of invasive ground cover & plant Indian Island	PENDING		Lisa Shikany
AA-06-035	6/14/2006		
Coast Central Credit Union Parking lot reconfiguration 2650 HARRISON AVE	PENDING		Kristen Goetz
R-06-002	6/14/2006		
CDP & Env for Humb Moving and Storage 6700 Highway 101	PENDING		Lisa Shikany
R-06-003	7/13/2006		McCrea Nisson zone reclassification
Tony Ghera Rezone RM-1000 to CC 730 H ST	PENDING		Rob Wall

Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
GP-06-0001	8/16/2006		
Tony Ghera			
general plan amendment and rezone	PENDING		Rob Wall
730 H ST			
GPP-06-0005	8/25/2006		
Pacific Motorsports			
motorcycle dealership	PENDING		Rob Wall
SDU-06-0005	9/12/2006		
DURKIN, DACIE P TR			
convert existing storage to MIU	PENDING		Kristen Goetz
2910 L ST			
V-06-0018	9/12/2006		
DURKIN, DACIE P TR			
convert existing storage to MIU	PENDING		Kristen Goetz
2910 L ST			
V-06-0019	9/20/2006		
CALIFORNIANS, FOR ALTERNATIVES			
parking & landscape	PENDING		Rob Wall
315 P ST			
CDP-06-0012	9/20/2006		Colburn warehouse
COLBURN, ROBERT B & SHARON K T			
additional metal bldg w/ six new pkg. sp	PENDING		Sidnie Olson
722 W WASHINGTON ST			
AA-06-0078	11/2/2006		
Boss Partnership (Pro Sport Ce			
modification of file AA-05-0074	PENDING		Kristen Goetz
508 MYRTLE AVE			
C-06-0011	11/17/2006		
Arcata Development Corp			
PD development plan	PENDING		Kevin Hamblin
V-06-0025	12/26/2006		
CHERRY, EOLA M TR			
variance for non conforming residences	PENDING		Kristen Goetz
1221 J ST			
HPO-07-0002	1/5/2007		
BARRY SMITH CONSTRUCTION			
413 sq. ft. addition	PENDING		Rob Wall
3140 F ST			
AA-07-0003	1/18/2007		
Rene Eduardo Perez			
Signs	PENDING		Kristen Goetz
818 BROADWAY			

**Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007**

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
SIGN-07-0004	1/18/2007		
Rene Eduardo Perez			
Signs	PENDING		Kristen Goetz
818 BROADWAY			
HPO-07-0003	1/30/2007		
BIGGER, DAVID SM			
remodel	PENDING		Rob Wall
1413 D ST			
HPO-07-0004	3/9/2007		
REDWOOD, COMMUNITY ACTION AGEN			
Historic Preservation Registry	PENDING		Rob Wall
523 T ST			
BURN-07-0005	3/19/2007		
Padre Roth			
Burn down letter request	PENDING		Kristen Goetz
2748 B ST			
CDP-07-0003	4/16/2007		Fisherman's Terminal Building, C Street Plaza,
City Engineering Department			Market Square
C Street projects	PENDING		Sidnie Olson
4 C ST			
AA-07-0008	4/16/2007		Design Review for C Street projects
C Street Projects			
4 C ST	PENDING		Sidnie Olson
TA-07-0001	4/17/2007		Write new Reasonable Accomodation Ordinance
Reasonable Accommodation Ordinance	PENDING		Sidnie Olson
TA-07-0002	4/17/2007		Create new definition of "Charitable Institution"
Charitable Institution definition	PENDING		Sidnie Olson
R-07-0001	4/30/2007		
Pacific Motorsports			
Rezone of parcel	PENDING		Rob Wall
GP-07-0001	4/30/2007		
Pacific Motorsports			
General Plan amendment and Rezone	PENDING		Rob Wall
SIGN-07-0014	5/9/2007		
Pierson Company			
Signs	PENDING		Kristen Goetz
1 F ST			

Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
AA-07-0024	5/9/2007		
Pierson Company			
Signs	PENDING		Kristen Goetz
1 F ST			
SIGN-07-0017	5/25/2007		
Fin-n-Feather Pet Shop			
Fin-n-Feather Sign	PENDING		Kristen Goetz
2926 G ST			
V-07-0007	6/1/2007		
DROZ, FELIX J UM			
Lot width for SDU	PENDING		Kristen Goetz
935 MCCULLENS AVE			
V-07-0008	6/4/2007		
GREENLEAF, MARK & SANDRA S HWC			
Height, width, parking	PENDING		Kristen Goetz
2615 L ST			
LLA-07-0002	6/4/2007		
Michael Williamson			
4 lots to 3	PENDING		Sidnie Olson
3541 O ST			
COMP-07-0001	6/8/2007		
City of Eureka			
CofC for two lots	PENDING		Sidnie Olson
C-07-0004	6/11/2007		
Synapsis, Placebo, Empire 2			
Performance Art	PENDING		Sidnie Olson
47 W THIRD A			
V-07-0009	6/11/2007		
Synapsis, Placebo, Empire 2			
Performance Art	PENDING		Sidnie Olson
47 W THIRD A			
AA-07-0033	6/13/2007		
FRANK, NICHOLAS & GROTH NINA S			
DR for 4th unit	PENDING		Kristen Goetz
600 P ST			
AA-07-0034	6/14/2007		
Dave Nakamura			
Ill. concrete sign	PENDING		Kristen Goetz
921 WATERFRONT DR.			
SIGN-07-0020	6/18/2007		
Dave Nakamura			
Illuminated concrete	PENDING		Kristen Goetz
921 WATERFRONT DR.			

**Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007**

Project Number Applicant Name Project Name Site Address	Date Applied Date Approved Status of Project	Date Closed Date Expired	Comments Planner
LLA-07-0003 North Coast Associates Ila 013-113-020&022 2306 DEAN ST	6/21/2007 PENDING		Sidnie Olson
GP-07-0002	6/25/2007 PENDING		Rob Wall
R-07-0002 VITALE, JOHN R & KATHLEEN A TR Rezone-Medical Offices 013-171-015& 014 2745 DOLBEER ST	6/25/2007 PENDING		Rob Wall
HPO-07-0005 1827 FAIRFIELD ST	6/25/2007 PENDING		Rob Wall
AA-07-0037 DEXTER, GORDON R & VIRGINIA M Reframe front wall of Carriage House 1104 H ST	6/26/2007 PENDING		Rob Wall
SD-07-0001 RUTLEDGE, MARY L UW Minor subdivision 3447 CALIFORNIA ST	6/26/2007 PENDING		Sidnie Olson
V-07-0010 RUTLEDGE, MARY L UW Minor subdivision w/LLA & Variance 3447 CALIFORNIA ST	6/26/2007 PENDING		Sidnie Olson
AA-07-0038 JUCHTZER, RICHARD S & STACY L convert storage to SDU 2120 I ST	6/27/2007 PENDING		Kristen Goetz
SDU-07-0003 JUCHTZER, RICHARD S & STACY L Convert storage to SDU 2120 I ST	6/27/2007 PENDING		Kristen Goetz
AA-07-0039 YOUNG, GREG N & DENISE R HWCP install steel sign 2228 4TH ST	7/2/2007 PENDING		Kristen Goetz
SIGN-07-0022 Greg & Denise Young steel coffee cup 2228 4th Street	7/2/2007 PENDING		Kristen Goetz

Projects by Planner and Status (regardless of dates)
For the Period 4/1/2007 thru 6/30/2007

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
CDP-07-0005	7/3/2007		
SIMPSON INVESTMENT COMPANY			
Soil Remediation former Eureka Plywood	PENDING		Lisa Shikany
1200 W. DEL NORTE			
V-07-0011	7/5/2007		
modification	PENDING		Kristen Goetz
1422 B ST			
SIGN-07-0023	7/9/2007		
LIVINGSTON, THOMAS & JANA HWCP			
illuminated signs	PENDING		Kristen Goetz
2136 BROADWAY			
V-07-0012	7/10/2007		
ST, CLAIRE JUDITH UW			
Rear setback adj to 15' for addition	PENDING		Kristen Goetz
3216 L ST			
SIGN-07-0024	7/11/2007		
Humboldt Driving School	PENDING		Kristen Goetz
2936 J ST			
AA-07-0040	7/17/2007		
THE, CITY OF EUREKA CR			
Rehab structure	PENDING		Kristen Goetz
615 MYRTLE AVE			
AA-07-0041	7/17/2007		
New Exterior for KFC	PENDING		Kristen Goetz
1017 MYRTLE AVE			
V-07-0013	7/17/2007		
RATNER, CARL HW JT			
Legalize second unit	PENDING		Sidnie Olson
2311 SPRING ST			
COMP-07-0003	7/18/2007		
HUMBOLDT INVESTMENT INC			
lots 5 & 6 of Lot 5, Gross Tract	PENDING		Sidnie Olson
3241 CLEVELAND ST			
86 Project(s) Found			PROJ30



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report Second Quarter 2007

Summary of Activities

1. Administration

Office Reconfiguration

The Department has been underway to reconfigure offices and work spaces to consolidate all of its staff and the programs they manage. The remodeling is underway and will hopefully be completed by the third quarter of 2007.

County General Plan Update

We continue to work with County of Humboldt staff as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

In the second quarter of 2007 construction was completed on three projects, seven projects started construction activities, one project opened bids in preparation for construction, one projects are currently advertised for bid, and engineering design continued on nineteen additional projects. Sheila Parrott is transitioning from the Construction Division to the Traffic

Division to fill the vacancy left by Dan Moody's retirement. Recruitment to fill Sheila's vacant position in the Construction Division has been unsuccessful to date.

3. Development Division

Development has been very busy on a few large private developments and many smaller developments.

4. GIS Division

Aerial Flight 2007 has been flown. This flight will be color and cover more area than our previous flight. CDBG grant 2 is currently underway with its primary focus being mapping to support our Wastewater Collection System and Stormwater Program.

5. Traffic/Signals Division

The Department is in the process of hiring a Project Manager/Engineer to manage this division, therefore a quarterly report is not available at this time for the Traffic/Signals Division.

6. Property Management

During the first quarter of 2007 Property Management maintained the existing standard of service while continuing to merge Property Management duties into the upgraded position of Project Manager. 2007 will see more restructuring and reorganizing of Property Management duties in order to accommodate the oversight of additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich
Carolyn McKenna
Brent Siemer

Angi Sorensen
Angela Martindale

Sheila Parrott
Dimitar Dimitrov

The following projects were completed in the second quarter of 2007:

1. **Water Reservoir Maintenance Project – Phase 1 Valve Replacement (\$210,000)**
This project has been divided into six phases due to the variety of work involved. Phase 1 involved replacing the yard valves at the City's 20 MG reservoir. (Gierlich, OLA engineers). Mercer-Fraser, contractor.
2. **Golf Course Sewer Lift Station Upgrade (\$200,000)**
This project converted the Golf Course lift station from an air-pot drywell pump station to a submersible wetwell pump station. (Sorensen, Gierlich). Mercer-Fraser, contractor.
3. **Fisherman's Terminal Floating Dock - \$21,000**
This project installed the floating dock and gangway at "C" Street which were delayed pending completion of dredging. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor

The following projects are currently in construction:

4. **Fisherman's Terminal Fender Piles - \$101,000**
This project will install the fender piling along the Fisherman's Wharf which was delayed pending completion of dredging. Construction is anticipated to be completed in July 2007. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.
5. **"C" Street Grading Surcharge Grading - \$391,000**
This is the first phase of the "C" Street Development Project which will improve "C" Street from First Street to the Boardwalk, including a public area. The grading will be done in stages so that extra material (surcharge) has time to compress and compact the weak underlying soils eliminating damaging settlement of future sidewalks, paving and improvements. Construction is anticipated to be completed by July 2008. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.
6. **Seventh Street Bike Lanes - \$370,000**
This project will complete the bike lanes on Seventh Street from "J" Street to Myrtle Avenue. The street will be widened by moving the sidewalk to the north the intersection at Myrtle will be realigned and new pedestrian median island installed at

the realigned intersection. Construction is anticipated to be completed by August 2007. (Siemer, Parrott, SHN Consulting Engineers & Geologists). RAO, contractor.

7. **In-Pavement Crosswalk Lighting Project - \$104,000**

This project will install illuminated crosswalk features at three locations to improve pedestrian safety. Studies will be conducted before and after installation to determine the effectiveness of the improvement measures. An aggressive public information plan will precede installation to heighten driver and pedestrian awareness and proper use of the features. Construction is anticipated to be completed in August 2007, prior to the start of school. (Parrott, Siemer). Republic ITS, contractor

8. **Jacobs Ave Lift Stations 1 & 2 Upgrades (\$225,000)**

This project consists of converting the two Jacobs Avenue Lift Stations from dry well stations to wet well submersible-pump stations. (Sorensen). Mercer-Fraser, contractor.

9. **Parking Lot Lighting Upgrade 2007 (\$178,113)**

This project will replace parking lot lights and poles at 10 locations throughout the City. (McKenna, Moody).

10. **Central Water Storage Facility Communications Building (\$240,000)**

A new communications building will be constructed at the site of the previous High Tank reservoir that was removed in 2005. (Parrott, EFD) Jerome Blommer, architect.

The following projects have opened bids in preparation for construction:

11. **Water Improvements 2007 (\$121,334)**

This project will replace water valve clusters at nine locations. (McKenna) RAO Construction, contractor

The following project had 2 unsatisfactory initial bid openings and will be incorporated into Phase 3 of the Water Reservoir Maintenance project:

12. **Water Reservoir Maintenance Project, Phase 2 - Basic Security Improvements (\$80,000)**

This phase of the project consists of repairing and hardening perimeter fencing and entry gates to the reservoir and water treatment facility. (Gierlich, OLA engineers).

The following projects are in design:

13. **“C” Street Development Project - \$4,400,000**

The redevelopment of the foot of “C” Street by the City has been broken into a number of project phases to be built in sequence. (Siemer, SHN Consulting Engineers & Geologists). The phases are as follows:

Development Division

Brent Siemer
Tiffany Peerson

Gary Boughton
Laurie Shannon

Dan Moody

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (2)
2. Building Permits, (101 permits, some with several reviews)
3. Certificate of Subdivision Compliance Descriptions, (2)
4. City Referrals (37)
5. Coastal Development Permits, (7)
6. Conditional Use Permits, (5)
7. County of Humboldt Referrals, (4)
8. Descriptions for City Projects, (2)
9. Design Review, (20)
10. Development Coordination, (1)
11. Encroachment Permits (35) including Fence Permits, and Monitoring Wells and Soils Borings within Street right-of-ways
12. General Plan Amendments (0)
13. Historic Preservation, (0)
14. Indian Island Permits, (0)
15. Infrastructure Mapping and Document Archival, (0)
16. Insurance Reviews, (141, some with several reviews)
17. Lot Line Adjustments, (7)
18. Plan Reviews (68)
19. Requests for Service or Complaints, (24)
20. Sewer Permits, (9)
21. Special Permits, (0)
22. Street and Alley Vacations, (0)
23. Tentative and Final Parcel Maps, (2)
24. Tentative and Final Subdivision Maps, (2)
25. Traffic Referrals (2)
26. Traffic Reviews (4)
27. Variances, (11)
28. Water Permits, (12)
29. Special Events Permits (1)

Regional Transportation Projects

1. **Eureka-Arcata Corridor Improvement Project**
The Engineering Department continues to provide representation on the Project Development Team reviewing and responding to the impacts of the project, specifically those to businesses and residents within the City limits along the corridor. (Siemer)

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The City of Eureka, County and Caltrans will be working with a traffic consultant to develop a “macro” traffic model for Route 101 through Eureka to determine long-range project needs and opportunities. This project is expected to be complete by December 2006. (Siemer, Moody)

2. Humboldt County General Plan Update

Engineering continues to work with County Planning and County Public Works staff to develop general traffic scenarios after the “macro” model is complete. The “micro” models will provide detailed information on intersections and guide the preparation of transportation mitigation program. This program will assess fees on new development and implement improvements to the transportation network. (Siemer, Moody)

3. Interim Traffic Mitigation Plan

Humboldt County Planning is proposing implementation of a transportation fee on new development in the interim as we await the General Plan Update. Engineering will work with the County to provide input and suggestions when requested. (Siemer, Moody)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Capital Improvements Program

Each year, Engineering updates the City's Five-Year Capital Improvement Program (CIP), which is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2006-2011 CIP has been published and will be going to Council on February 7, 2006.

2. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

3. **Disadvantaged Business Enterprise Program (DBE)**
In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The new 2005-2006 DBE has been submitted to Caltrans for review.
4. **Design Review**
Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.
5. **Development Coordination Committee**
Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.
6. **Emergency Operations**
Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.
7. **Humboldt County Association of Governments Technical Advisory Committee**
Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.
8. **Humboldt County Liaison Committee**
Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.
9. **Insurance Reviews**
Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

10. **Open Space, Parks and Recreation Commission**
Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.
11. **Parking Place Commission**
Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.
12. **Planning Commission**
Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

The following projects or tasks have either been completed or are currently underway during the second quarter of 2007.

- **Aerial Flight 2007**
The GIS Division is managing the new aerial flight for the City of Eureka which was conducted on April 2nd. The new photography is color, 6 inch resolution with updated topographic data. This flight covered more than twice the geographic area of our previous 2002 flight. The aerials are always a popular product for all departments within the city. The aerial flight final deliverables are slated to arrive in mid August.
- **CDBG Planning and Technical Assistance: Phase 2**
The work items for GIS Services Phase 2 are currently underway. The wastewater laterals have been mapped for the entire City of Eureka. Building footprint mapping of commercial and industrial properties is underway. Upon delivery of new 6" color orthophotography, mapping of impervious surfaces can begin. Said mapping will include feature datasets representing pavement, curb, sidewalk and drop curbs, in addition to various other features. Work will also begin soon on development of a city-wide Engineering and utilities viewer.
- **GIS Division Internship**
The GIS Division currently employs a GIS Intern. Eric Zimmerman began work in March and has already made a tremendous impact on the workflow and abilities of the City of Eureka's GIS activities. He is a valuable resource and an asset to the Engineering Department. Currently, the GIS Intern is mapping water meter locations, stormwater culverts and stormwater drainage inlets.
- **Wastewater Modeling Project**
Digital datasets describing HCSD's wastewater infrastructure have been created and delivered to Brown and Caldwell. With these datasets complete, wastewater modeling for the City of Eureka can be achieved.
- **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
- **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. Approximately 95% complete.

- **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
- **Fire and Police Incident Mapping**
With the help of grant monies, the City of Eureka Street Centerline database is being revamped and rectified to create a more useful data set. (85% complete)
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. A survey-grade GPS solution has been implemented in the City of Eureka Engineering Division. The division now has the capabilities necessary to conduct real-time kinematic(RTK) GPS surveys. These types of surveys will greatly increase the efficiency with which the division (Ongoing)

Traffic/Signals Division

There is no report this month due to lack of full time staff.

Property Management Division

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

Karl C. Arnold – Karl C. Arnold negotiated a lease agreement for the single family residence located at 815 Pine Hill Road. This lease is for January 1, 2007 through June 30, 2007.

2. **Lease/License Renewals and Terminations**

Grays Harbor Historical Seaport Authority (GHSA) – GHSA negotiated a new license agreement for the Bonnie Gool Guest Dock. This license is for April 20, 2007 through April 29, 2007.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the first quarter 85 hours were served with the Zoo and 48 hours were served with the Marina, for a total of 133 hours served.

Eureka Municipal Airport – Seascapes Bed and Breakfast officially opened in the old Administrative Building at the Eureka Municipal Airport.

Eureka Municipal Airport – A ten year Capital Improvement Plan covering fiscal years 2008-2017 was filed with California Department of Transportation, Division of Aeronautics.

4. **Facilities Inspection**

Facilities inspections will resume during the second quarter of 2007.

5. **Real Property Work Completed**

Three service/work requests were completed during the first quarter.

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: June 30, 2007
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of April, May and June, 2007:

Sales Tax Revenues: Sales tax is the largest source of revenue to the City's General Fund. Reports from Hinderliter, de Llamas and Associates (HdL) for the quarter ending March 31, 2007 shows sales tax totals at \$1,958,544. This amount represents a very small (.3%) decrease compared to the same quarter last year.

Investment Reports: A quarterly investment report was prepared for the City Council. As of June 30, 2007 the fair value of all investments totaled \$14,881,640, at an average yield of 5.12% and an average maturity of 1.81 years.

Annual Budget Development: Finance staff compiled the City Manager's proposed budget into a comprehensive document which was presented to council at the June 19, 2007 regular meeting. The proposed budget was also put on the city's web site so that members of the public could view it. A budget study session was held on June 26, 2007.

Fee Schedule Annual Update: The annual process to update the City's fees and charges was wrapped up on June 5th, when council passed a resolution accepting the proposed changes. The new fee schedule is posted on the City's web site.

Incode Training: In mid-April, a representative from the City's financial software vendor spent a week in Eureka training Finance and HR staff on advanced uses of the Incode system.

New buses! Two new diesel/electric hybrid buses were placed into daily service in early May. These hybrid buses are expected to reduce exhaust emissions by up to 90% over the standard diesel transit bus, while being more accessible to wheelchair passengers. The total cost of the two buses is \$1,066,468, with the city's share only \$76,468.

Staffing changes: Accounting Specialist Jackie Porras left the Finance Department for a new job in Redding and a recruitment is in process to fill the vacant position. Sarah

Mendoza is working the department once again this summer, assisting with the work of the Operations division and learning to back-up several functions.

EPD Network: In late April, IT staff began supporting the EPD network. Eventually, staff will integrate the EPD network in to the City's network, making communication with EPD staff easier for all departments and allowing IT staff to provide some support remotely.

Automated Meter Reading (AMR) Project: During this quarter, Public Works Department and Finance Department staff have continued to work together, along with the contractors, to replace all the water meters within the City and to update the Utility Billing database with this new information.

Quarterly Report: April - June 2007



Recruit Academy Graduation

CPR Instruction - Fire Engineer Kevin Voorhees



Rope Rescue Training - Chief Smith



Excavator Fire - 200 A Street

Extrication, California & Chope



MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: July 19, 2007

Re: Quarterly Report: 2007 2nd Quarter

The second quarter proved to be a tough one for EFD as it marked the beginning of a transitional period for the department. While we experienced a number of disappointing events related to employee separation, we did experience continued growth and progress in our department's efforts, many of them promising and, at the same, time fulfilling. The next quarter appears to be one of continuing challenges, but what would life be without challenges.

During the second quarter, we experienced the departure of two of our more experienced fire captains to positions within Cal Fire (CDF) here in Humboldt County. These vacancies place us in the difficult position of having to look at alternative methods in which to fill these critical positions. Our employees seem hesitant to advance within our organization. We find ourselves in this position, in part, due to a younger and less experienced workforce than we have had in past years. Due to this circumstance, we are forced to open the process to others outside EFD for the first time in its history. It is our hope that prior to the final filing date, several of our employees will change their minds and participate in the process. If they decide to participate and succeed in the testing process, we have equally committed to supporting their success in their new assignments. I see the next two quarters as being some of the most challenging ones related to personnel recruitment and personnel development that the department has ever faced.

On a positive personnel note, we saw the graduation of four new recruit firefighters from the recruit academy. All four have local ties to the area as volunteer firefighters, (2 with EFD, one with Arcata), and one with Fortuna FD. I want to welcome Russell Boham, Yolla Montalbin, Tony Freeman, and Kevin Stokes to the fire department and city family. We have high hopes for them all.

We also saw the ground breaking on the new communications and pump control building at the High Tank water distribution facility. This project has been a goal for many years, as the high tank and the elevation it provides is critical to our Police, Fire, and Public Works department's communication capabilities. Just as important however, is the back-up power capabilities that the new facility's generator will provide. This new back-up power capability will allow us to continue to provide water to the high tank and related distribution system at a

rate above that of normal consumption, even when the power from PG&E is out. Prior to this upgrade, the old natural gas back-up pump was unable to keep the high tank full even during normal consumption loads, let alone during higher usage periods. We look forward to the completion of this project and the enhanced capability it provides our communication and water distribution systems.

The second quarter of every year is one of stress and anticipation as it signifies budget time. This year we attempted to follow our directive to submit a roll-over budget. Unfortunately, there were several increases or service alternatives that we did submit in an effort to inform and educate the Council as to some of our outstanding needs. First and foremost, were the personnel needs associated with the recent Standards of Response Coverage Study. The study, initiated upon City Council direction via its Strategic Visioning Action Plan, recommend an increase in the staffing of fire resources in the greater Eureka area. In an effort to distill it down to the City's sphere of influence, the study recommended increasing the staffing of the ladder truck from one person to three personnel and an increase in staffing on our three fire engines from three to four firefighters. Due to the costs associated with these increases, staff submitted only the ladder truck staffing enhancement for consideration. Along with this service alternative were requests associated with the upcoming new fire code adoption process, federally mandated National Incident Management System training, and a number of other smaller projects. With the recent adoption of the budget by Council, we will move ahead on those items approved with the adoption of the budget, and in the future, we will present the Standards of Response Coverage report to the Finance Advisory Board for their review and recommendations.

As in every department within the City, we continued to seek out and obtain any grant assistance that would limit or reduce the City's financial burden of the services we provide to our community. As mentioned in my previous quarterly report, we have submitted a Station Alerting/Notification grant request to the Assistance to Firefighters Grant Program. As our station alerting and PA system is in the last leg of it's serviceable life, we have requested funding to replace it with a modern system that utilizes both radio and network signals to alert fire companies of emergencies. As with any new and complex technology, such a system doesn't come cheap. We have requested \$325,000 for the installation of this technology in our three fire stations and new fire department classroom. We hope to learn if we have been selected by this fall. If we are unsuccessful, we will need to seek emergency funding to fix/replace the headquarters system at a minimum. We continue to look for funding alternatives to assist us with our growing list of facility concerns. Unfortunately, this is a problem that is not unique to just the fire department, but one that affects all city departments and their facilities. I applaud the facility maintenance personnel for their dedication and the extra hours that they put in every week to keep our facilities up and functioning.

As the second quarter came to close, we saw the wild land fire season beginning to gain momentum, peak employee vacation period arrive, and a number of complex and time consuming projects hitting us at full stride. While it is an extremely challenging period, many of our personnel have again risen to the

challenge, and for that I want to publicly thank them. I encourage you to review the attached Prevention and Suppression Program Quarterly Reports, as you will find them both very informative.

In closing, I would like to thank the other City departments for their continued support, for without them, we would not experience the success that we do. From the Public Works personnel that keep us responding and supply us with the water we need, to the Personnel Department that is helping us to recruit and retain employees. To our dispatchers, (for without them, who would tell us where to go), to the Police Department and City Attorney who are always there to assist and protect us. Let us not forget Community Development for assisting us in a proactive manner through planning and design, and the Finance Department and their staff that put up with countless budget related questions. Most importantly, I wish to thank the City Manager and Council for their continued support in these difficult and trying times.

While there is many a day that we all wonder if it is worth it, there are those times that we actually experience or hear of a situation where the City team has made a difference in someone's life that makes it all worth while.

Respectfully submitted,

Eric M. Smith
Fire Chief

EUREKA FIRE DEPARTMENT

FIRE PREVENTION BUREAU 2007 Second Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: BILL GILLESPIE, CAPTAIN II/INTERIM FIRE MARSHAL
DATE: JULY 9TH, 2007
PERIOD: APRIL, MAY, AND JUNE, 2007

NARRATIVE:

Assistant Chief/Fire Marshal Rick Bennett covered the first half of this quarter, prior to his departure from the City of Eureka on May 9th, 2007. I have acted as Interim Fire Marshal following his resignation from the City. This report represents the information that he passed on to me, and my time covering the Fire Marshal position.

Fire Prevention Bureau activities have continued. Inspector Moses has continued to conduct most of the R-1 mandated inspections and the R-2, R-3, R-6, and E-3 inspections in the City. Inspector Moses has also been conducting a majority of the weed abatement inspections during the quarter, of which there are many.

Plan review numbers were light during the quarter. The Fire Prevention Bureau assisted with providing training to the EFD recruit training academy. Engineer Broberg met with representatives from Arcata Fire and Humboldt Fire District to research and develop a common format between the organizations for target hazards, and to utilize a common electronic format. Assistant Chief Bennett included a service alternative in this years proposed budget for funding the Visio Professional computer program for EFD; this program is used by both Arcata Fire and HFD#1 already.

Engineer Flynn and I conducted all fireworks booth and storage inspections in Eureka this year, most of which occur during the last two weeks of June. Engineer Flynn provided Prevention Bureau assistance on one of the days during the inspection period totaling 4.5 hours of overtime. Firefighter Mills and Engineer Broberg offered their assistance, but were not utilized due to scheduling. Inspecting the booths and storage locations is a time-intensive process that is important to help keep our community safe from fireworks, which we consider to be unstable devices. Collection of fees for this activity totaled \$712.22. I continued to meet with fireworks distributors in an effort to ensure future years are safe and efficient. I recorded a series of fireworks public service announcements funded by the City of Eureka to provide public education about fireworks via radio.

Preparation for the Old Town Fourth of July Festival and Public Fireworks Display occurred during the last two weeks of June, and will continue through the

Fourth of July. This year will find two fire department members paired with two members of Eureka Police Department and assigned to foot patrol in the Old Town and Boardwalk areas.

The Community Improvement Team is composed of city staff having code enforcement responsibilities which meet every other month to discuss common problem occupancies. The CIT met during April. A tour of the properties will occur in the next quarter. We anticipate continued improvement with this team's ability to be an effective force for positive change in the community.

I am one of two city staff participating with Humboldt County Planning to develop a county-wide Hazard Mitigation Plan. Gary Bird is the lead participant, and I am the secondary. This plan is required for future federal funding. The City of Eureka's component to the plan has been developed and disbursed for review.

During this quarter EFD investigators formally conducted ten fire investigations totaling 42.5 hours of investigative time, including two Humboldt County Fire Arson Investigation Unit callouts. Of the fires, four were arson, four were accidental and two were undetermined. Eight cases are closed and two remain open.

During the quarter, I provided public fire safety presentations to Visiting Angels on two separate dates, CalTrans, and at the Redwood Acres Fair at the Fire Prevention Officers Fire and Life Safety Trailer.

FPB ISSUES:

- California has amended and is adopting the ICC codes to meet California standards. We expect to transition to the new codes by the end of 2007, which will cause us to incur costs related to training and books following July 1st. We will be coordinating this transition to the new model codes with the Building Department.
- We are working with other City departments on
 - Waterfront Development Projects
 - 1212 S Street
 - 1917 Fifteenth Street
 - 1522 Second Street
 - 213 Harris Street
 - 47 W. Third Street
 - Code compliance with various occupancies

FIRE PREVENTION BUREAU DATA:

FPB CAPTAIN:

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	13	7	30	15
License	1	1	1	1
Complaints	5	2	7	4
Construction	32	21	60	39
Occupancy	10	6	20	12
Special	37	10	37	10
City Facilities	20	9	21	9.5
TOTALS	118	56	167	91.5

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	96	216
R-2, R-3, R-6, E-3	10	17
Commercial Inspections	0	0
Weed/Trash Abatement	55	80
Complaints	0	8
Alarm/Sprinkler Systems	0	1
Classes/Meetings Attended	0	2
TOTALS	161	324

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees Billed	5,788.15	10,084.79
Plans	2,106.44	5,506.30
Permits	715.22	715.22
Total	\$8,609.81	\$16,306.31

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	71	152
Total Businesses	314	620
Commercial Inspections	223	468
Commercial Re-Inspections	71	123
R-1 Occupancies, Engines	2	11

HAZARDOUS MATERIAL RESPONSE TEAM:

Assistant Chief Bennett oversaw the Hazardous Materials Response Team in the past, but I have not received nor solicited any information regarding the team and its activities, therefore I have nothing to report.

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2007 Second Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: JULY 10, 2007
PERIOD: APRIL 1ST THROUGH JUNE 30TH 2007

PERSONNEL:

As I reported last quarter personnel issues were very significant and posed a real challenge for the department with the loss of key personnel in supervisory positions. The forecast that I predicted occurred for the most part with great loss of institutional knowledge.

Assistant Chief and Fire Marshal Rick Bennett accepted a Division Chief's position in the City of Clovis in early May. Two days later Captain Charlie Garrison accepted a lateral captain's position in the Humboldt – Del Norte Unit of Cal Fire. On June 18th Captain Sean Robertson accepted a position with Santa Rosa Fire and on July 9th Firefighter Jason Campillo transferred to the Eureka Police Department. During the first and second quarters of 2007 EFD has seen the loss of one Assistant Chief, four Captains and 1 Firefighter. I wish to report a small bright spot in this arena and it is that Captain Robertson recently requested to be re-instated in his former position with EFD. With concurrence of the Personnel Department Sean will be back to work for EFD on July 16th. We wish to welcome back a fine individual and employee. This bright spot may be short lived with the Cal Fire once again holding an open recruitment for lateral captain. There are currently many open captains' vacancies state wide and within the Humboldt – Del Norte Unit. Cal Fire's higher compensation package including health insurance upon retirement make it challenging for EFD to retain quality employees.

The department is currently conducting open recruitments for the positions of Assistant Chief and Fire Captain. The selection processes will be held during late July. If the candidates selected are not current EFD employees then the time required for background investigation, psychological and medical exams, employer notification and on duty training will be lengthy with personnel not being able to be placed on shift until approximately mid November. Firefighter interviews to fill the vacancy created by Campillo were held on July 9th. The schedule to place the candidate on shift will be shortened as much as possible but we are looking at approximately 2 ½ months before the employee will be able to go on shift. The four firefighters that were hired on April 23rd completed their training academy and were placed on shift on June 1st which has helped fill the firefighter ranks but not those of Engineer and Captain.

An in house Engineer's exam was held on June 5th and 6th. Unfortunately there were no successful passing candidates. This may be an indication of high turn over rates in personnel but we have chosen not to lower EFD's passing standards. Another exam will be given this fall.

The department also experienced extended vacancies for two employees who recovered from surgeries. One was a workers comp injury and the other was a personal sick leave. I am happy to report that they have both recovered and are working their normal schedule. The department's overtime budget was larger than budgeted but fortunately this was partially offset by the vacant positions salary savings.

TRAINING:

The remaining personnel who were unable to attend the Rescue Systems 1 class last year attended the class taught by a combination of outside and in house instructors at the Hilfiker Training Facility in May. The instructor funding, materials and overtime costs were paid for by 100% grant funding. The personnel appreciated the training and will serve the community well in the event of a significant earthquake or building collapse. It is our goal to have the Hilfiker facility certified by State Fire Training to teach both Rescue Systems 1 and Confine Space Rescue. This coupled with the certification of local instructors will allow area departments to train their personnel without the very costly practice of sending employees out of town for training.

The CPR Training instructors did an outstanding job of presenting training to the community. A total of 114 students were trained in CPR and 131 students attended the six hour Medic First Aid Course. I appreciate the efforts of those EFD employees who serve the community in this area.

Captain II Chris Jelinek, the department's training officer, continues to do an excellent job addressing essential needs that were being dropped prior to the creation of this position. The department's training program is becoming proactive rather than reactive.

FACILITIES:

Perhaps the most satisfying event of the quarter was to witness the near completion of the training classroom located near the high water tank at Harris and L Streets. The HROP students with their instructors and with some assistance from Building Maintenance personnel completed almost all of the remaining finish trades. The remaining pickup details have been completed by fire personnel. This facility when completed will allow all five EFD and HFD #1 engine companies to train together in a central location. The facility will be well utilized. I would like to thank the City Council, City Manager, HROP, Building Maintenance, Corp Yard and Fire personnel for all of their support for this project. Without the cooperative efforts this project would not have been completed.

Progress continues with the training tower at the Hilfiker Training Facility. This facility will allow companies to perform manipulative training, including hose lays, water stream evolutions, rescue operations, etc. that are not appropriate for the classroom facility. A cooperative cost share agreement is almost complete between the City of Eureka and Humboldt Fire District #1. Upon agreement ratification the bid will be awarded to the low bidder for the construction of the training tower. The project is being funded with no General Fund resources.

The status of the restroom plumbing at Stations 3 & 4 remained unchanged. Building Maintenance staff recognize the problems and the expensive solutions. With the likely costs associated with the repair (estimated at \$90,000/station) I would only pose the question if the costly repairs are compatible with the long term plans for each of these facilities.

APPARATUS/EQUIPMENT:

Two new apparatus were placed into service during the quarter. OES 323 is operating out of Station 4 in place of an EFD engine. The Office of Emergency Services provided the new engine to Eureka and wants EFD to run the engine for approximately one year to identify any possible warranty issues. This is fortunate as it avoids the wear on an EFD 1992 Pierce pumper. The second engine placed into service was the 2006 new Pierce engine. This pumper was recently outfitted with equipment by department personnel and will serve the City well.

Annual pump tests were completed on almost all EFD apparatus and all passed well with the exception of the reserve truck, Truck 2, a 1976 Sutphen aerial platform. The pump will pass certain components of the annual test but not all. Corp Yard mechanics have attempted to solve possible performance issues twice but have failed. The apparatus would still be of value during a large fire such as the 2006 G Street fire but it will not pass annual certification. Corp Yard personnel continue to work to solve the problem but the question of replacement of an apparatus over 30 years in age becomes valid. This incident highlights the need for a planned apparatus replacement schedule and a funding mechanism to accomplish this.

The department had a need to replace the blue street reflectors marking the location of fire hydrants within the City. The reflectors were first installed approximately 15 years ago and many have broken free or have been paved over. The department had the materials but it was too expensive to hire off duty employees to install them. Chief Smith located willing part time temporary employees from the Humboldt Crabs to install the reflectors. To date this arrangement has been working well. The department is completing the task while providing limited part time employment to Crabs' team members.

OTHER:

The department submitted a Federal Fire Act Grant application to address the department's inadequate station alerting system and intercom system. The system has been modified several times since the building was built in the early 1970's but never systematically. If grant funding is obtained, then it will only require a 10% local match. The grant application is for \$314,000.

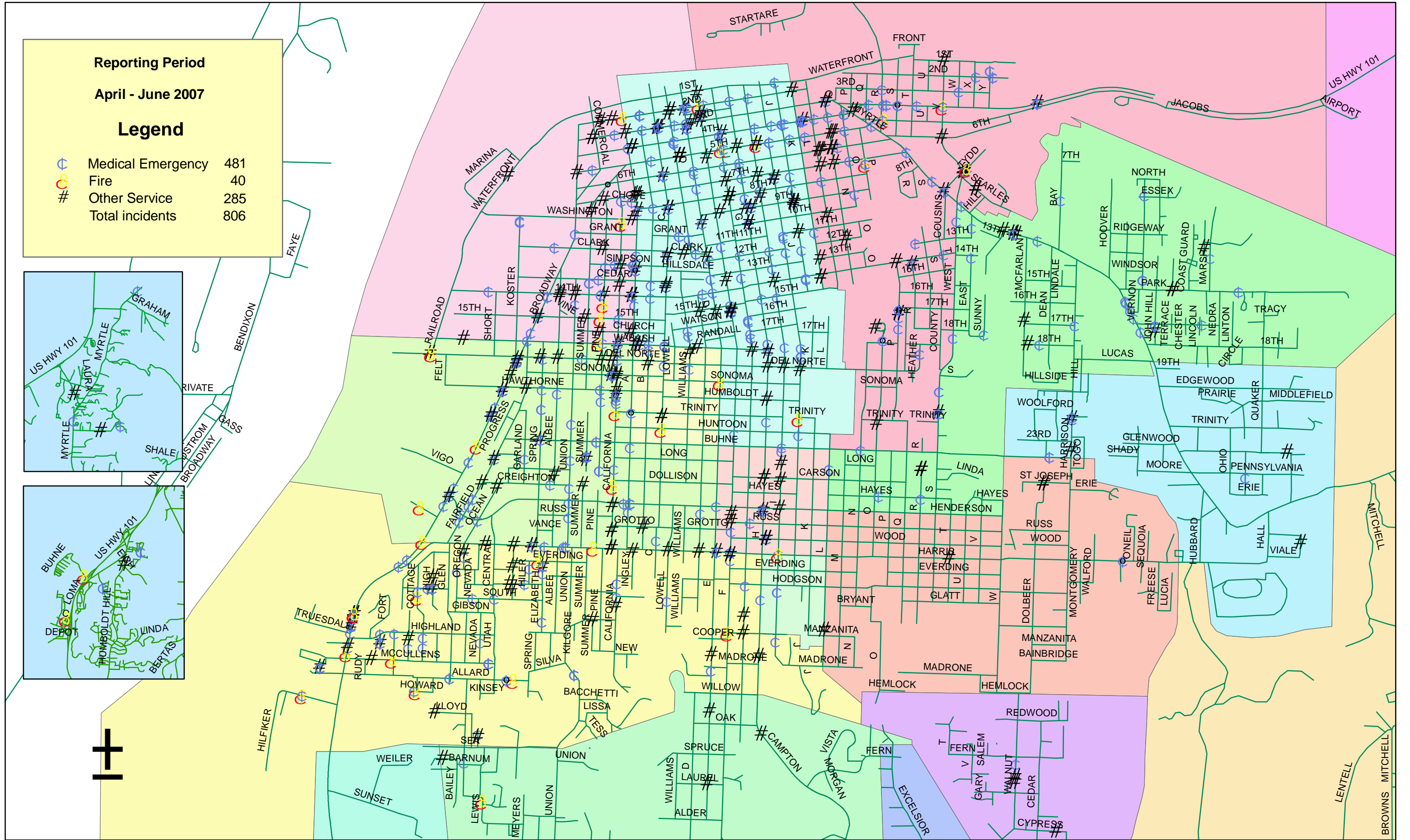
SIGNIFICANT INCIDENTS:

The second quarter was more active than the first quarter but still rather quiet with a total fire loss of approximately \$261,000 with \$95,000 in vehicle fire losses.

Humboldt County Fire Chiefs Association Incident Report Form for 2007

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									76	\$320,425
Structures(Resid, Comm, Mobile, Chimney)	11	\$37,700	14	\$152,500	0	\$0	0	\$0	25	\$190,200
Vehicle Fires(Auto, Truck, R.V., Trailer)	9	\$21,775	8	\$95,450	0	\$0	0	\$0	17	\$117,225
Grass/Brush/Trees(Crops, Orchards)	0	\$0	5	\$0	0	\$0	0	\$0	5	\$0
Refuse/Not Classified(Undetermined, Other)	14	\$0	15	\$13,000	0	\$0	0	\$0	29	\$13,000
# Explosions/ Overpressure									1	\$20
Rupture (Steam, Gas, Air, Etc.)	1	\$20	0	\$0	0	\$0	0	\$0	1	\$20
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Rescue/Emergency Medical									969	\$0
Medical (Assist, Call, Treatment)	481	\$0	482	\$0	0	\$0	0	\$0	963	\$0
Rescue/Extrication	5	\$0	1	\$0	0	\$0	0	\$0	6	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									55	0
Hazardous Condition(Flammable/Toxic)	8	\$0	5	\$0	0	\$0	0	\$0	13	
Faulty Equipment (Electrical, Gas, Oil)	14	\$0	15	\$0	0	\$0	0	\$0	29	\$0
Vehicle Accident (Spill, Leak)	1	\$0	0	\$0	0	\$0	0	\$0	1	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	5	\$0	7	\$0	0	\$0	0	\$0	12	
# Service Calls									153	0
Person/Public (Person in Distress)	57	\$0	63	\$0	0	\$0	0	\$0	120	\$0
Person/Public(Water, Smoke, Animal, Other)	3	\$0	10	\$0	0	\$0	0	\$0	13	\$0
Unauthorized/Improper Burning(complaint)	6	\$0	7	\$0	0	\$0	0	\$0	13	
Cover/Move-up(Relocation of Company)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	4	\$0	3	\$0	0	\$0	0	\$0	7	
# Good Intent Call									249	0
Incident Cleared Prior to Arrival	70	\$0	87	\$0	0	\$0	0	\$0	157	
Wrong Location	5	\$0	5	\$0	0	\$0	0	\$0	10	
Control Burn	6	\$0	6	\$0	0	\$0	0	\$0	12	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	4	\$0	8	\$0	0	\$0	0	\$0	12	
Hazmat Investigation, Not Founded	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	33	\$0	25	\$0	0	\$0	0	\$0	58	
# False Alarm									84	0
Mischievous False Alarm, Bomb Scare	4	\$0	1	\$0	0	\$0	0	\$0	5	
System Malfunction (PFAS)	2	\$0	1	\$0	0	\$0	0	\$0	3	
Unintentional	1	\$0	5	\$0	0	\$0	0	\$0	6	
Unable to Classify/Not Classified	35	\$0	35	\$0	0	\$0	0	\$0	70	
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									0	0
Citizen Compliant	0	\$0	0	\$0	0	\$0	0	\$0	0	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	779	\$59,495	808	\$260,950	0	\$0	0	\$0	1587	\$320,445
# Miscellaneous										
Training Hours		2126		3098						
Civilian Injuries or Deaths		0		1						
Firefighter Injuries or Deaths		6		1						

2007 SECOND QUARTER INCIDENTS



April 1, 2007—

June 30, 2007

Personnel Department

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Building Department: Department Office Aide, Joel Adams.

City Clerk's Office: Student Professional Worker, John Aceves. Temporary Assignment Manager, Edith Butler.

Community Development: Temporary Sr. Administrative Assistant, Sheila Rhodes.

Finance: Temp Accounting Specialist, Sarah Mendoza.

Fire Department: Firefighters, Anthony Freeman and Kevin Stokes. Temporary Maintenance Workers, Tyler Axelrod and Davin Tate.

Police Department: Police Chief, Garr Nielsen. Reserve Police Officer, Robert Metaxas. Officers, Joshua Siipola, Alan Aubuchon, Travis Braud, and Chandler Baird. Police Services Officers, Kristopher Gattis and Stacy Hanson.

Public Works-Parks: Temporary Maintenance Workers, Mario Castillo, Jeffrie Underwood, Juan Velasco and Steve Wilson.

Public Works-Recreation (various classes): Christopher Chopyk, Kyle Girsback, Daniel Gossard, Elizabeth Mendoza, Scott Moore, Lance Morton, Kristie Perry, Brian Phelps, Brent Pilegard, Murray Saul and William Thomas.

Public Works-Streets: Temporary Maintenance Worker, Wade Lawson.

Public Works-Waste Water: Water Quality Technician, Jeremy Dempsey.

Public Works-Harbor: Temporary Harbor Aide, John Glaros.

Public Works-Zoo: Temporary Zoo Aide, Camden Bruner. Temporary Zookeeper, Amanda Auston.

Redevelopment: Temporary Administrative Services Assistant, Kaitlin Powell.

All in all, 38 new employees were hired by the City, and 59 employees separated (including regular, temporary and seasonal employees).

PERSONNEL ACTION FORMS PROCESSED

*A total of **305** PA forms were processed during this quarter. Personnel **issued** ninety one (91) personnel Action Forms to the following Departments:*

City Attorney's Office: 0

City Clerk's Office: 1

City Manager's Office: 2

Community Development: 3

Engineering: 7

Finance: 2

Fire: 6

Personnel: 2

Police: 40

Public Works: 26

Redevelopment: 2

*Personnel **received** 65 Regular Full Time and Part Time, and 149 Temporary Personnel Action Forms from all City departments.*

NEW EMPLOYEE ORIENTATIONS

Seventeen (17) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in April, May, and June, 2007:

***ACCOUNTANT I/II** - Applications were accepted April 29—May 18, 2007. An appointment has been made.*

***ADMINISTRATIVE ASSISTANT**- Applications were accepted April 24 - May 4, 2007. Oral examinations were held on June 4, 2007. An appointment has been made.*

***ADMINISTRATIVE SERVICES ASSISTANT** - Applications were accepted April 8 - April 20, 2007. Oral examinations were held on May 24, 2007. An appointment has been made.*

***ASSOCIATE CIVIL ENGINEER** - Applications were accepted April 29—May 18, 2007.*

***COMMUNICATIONS DISPATCHER** - Applications are accepted on an ongoing basis.*

***ELECTRICIAN** - Applications were accepted April 8 - April 27, 2007. An appointment has been made.*

***FIRE ENGINEER (Closed Promotional)** - Applications were accepted April 17—May 29, 2007. Testing was held on June 5 & 6, 2007.*

HARBOR MAINTENANCE SUPERVISOR - Applications were accepted March 23—April 6, 2007. Oral examinations were held on May 16, 2007. An appointment has been made.

POLICE OFFICER - Applications are accepted on an ongoing basis.

POLICE RECORDS SPECIALIST I/II - Applications were accepted March 23—April 6, 2007. Oral examinations were held on May 31, 2007. An appointment has been made.

NEW WORKERS' COMPENSATION CLAIMS

Sixteen (16) work related injuries occurred during this period resulting in nine (9) new workers' compensation claims.

SPECIAL EVENT LIABILITY INSURANCE

Insurance documents and certificates were daily examined and/or issued through a commercial special events insurance company to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or using City facilities. Twenty two (22) special liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

Various issues were discussed and resolved with the three employee associations: Eureka City Employees Association (ECEA), Eureka Fire Local #652 (EFL), and Eureka Police Officers Association (EPOA).

DISCIPLINARY ACTIONS

One (1) letter of warning was issued, and two (2) employees were terminated.

TRAINING PROVIDED

May 8, 2007 - Estate Planning

May 23, 2007 - Risk Transference Training sponsored by REMIF and CJPRMA (the super pool of which REMIF is a member)

Memo



To: City Manager David Tyson
From: Chief Garr Nielsen
Date: July 20, 2007
Re: Quarterly Report – April, May, June 2007

This has been an exceptionally busy quarter for EPD. The department is transitioning in a new Chief, and adjusting well to his management style. We have reorganized our command team, and now have the Captain as second in command, with Dee Dee Wilson assuming the role of Support Services Manager, overseeing both Dispatch and Records. We reassigned background investigations to an internal team which reflects the values of EPD in the 21st Century. We are in the process of migrating our IT to the City of Eureka and away from a stand alone structure. We are confident that this change will result in better equipment, service, and compatibility with other city departments. We have added an additional position in Property Control to ease the burden on staff. We are in the process of creating a lead PSO position to more effectively manage the work of nine Police Service Officers.

We have restored our recruiting team, and are actively pursuing qualified lateral and recruit police candidates. In the past three months we have hired seven police officers, two PSO's and a records clerk. While recruiting and retention will continue to be a challenge for all of public safety in Humboldt County, we are making significant progress in stemming the outward migration from EPD. We believe that with the new leadership and cultural transition of our organization that EPD will again regain its status as the premier law enforcement organization on the north coast.

We have simplified our citizen complaint procedure to ensure our accountability and access. We have implemented a training request and tracking form to promote fair and equal distribution of training opportunities. We have redesigned our website and continue to work on upgrading it to a more user friendly and informative platform. We have discontinued the practice of taking phone and mail in reports. All calls for service now receive face to face response. This is a vital component in our commitment to provide exceptional service to the community. We are aggressively pursuing crisis intervention training for ALL of our uniform personnel and dispatchers. We believe this training will provide our personnel with more strategies in dealing with persons with mental health issues in our community.

During the quarter we have in cooperation with the Drug Task Force, conducted two drug sweeps in Old Town, netting thirty arrests and seizures of substantial quantities of drugs and cash. We have participated in gang sweeps and a sex offender sweep as well. In spite of being severely understaffed, the men and women of EPD have stepped up, been more visible in the community, made more arrests, and handled more calls for service. We continue to ask more of these dedicated professionals and they consistently demonstrate their commitment to the highest level of public service.

During this quarter the Chief has attended a number of neighborhood watch meetings, spoken at Rotary, Eureka MainStreet, Henderson Center Business Associates, Elks Club, Eureka Chamber of Commerce, to name just a few. He also held forums with students at Eureka High School, the Alternative School, local media, and citizens.

We are moving forward with the planned implementation of neighborhood team policing, initially assigning the sergeants to teams in the fall, with the hope of transitioning patrol by the first of next year. We are also

continuing our long range plan to implement the Problem Oriented Policing Team. This concept has garnered a great deal of support with the Council and we are currently working on developing funding strategies to field a team of one sergeant, four officers, and a PSO

COMMUNITY RESPONSE

During the second quarter of 2007 the Community Response unit conducted three neighborhood watch meetings. Two were on Eureka's west side and one was on Second Street near Target.

We conducted a talk and demonstration at Redwood National Bank on G Street with all bank employees. The subject was on employee safety and bank robberies. We also gave a talk to the Eureka Woman's Club on personal safety and identity theft.

The unit participated and planned a gang sweep with eight arrests of gang members made.

On May 16, 17, and 18th sweeps were made along the waterfront of encampments. Campers were ordered to leave and citations issued for the repeat offenders. Vacant camps were removed. This was in preparation for a May 19th cleanup by volunteers of the waterfront area.

The unit also assisted in the eviction of persons from three problem houses.

Sixteen junk vehicles were also removed from the streets and private property which were not part of the vehicle abatement program. We also assisted Floyd Squires in removing four abandoned vehicles from his property at 1625 G Street and 833 H Street and insisted he improve conditions at 833 H Street. He has spent more time on site and is trying to keep the doors locked to the building and also has replaced windows. There is still much to do at that location.



Also on the 19th SWAP (Sheriff's Work Alternative Program), spent the day cleaning up trash out of the City owned Maurer Marsh area. (Refer to photographs)



During the quarter camps were also removed from the city owned Elk River nature trail, (More photographs) and from Cooper Gulch. Camps were also removed from the foot of Del Norte and an arrest made.

PATROL AND POLICE SERVICES

During this quarter, members of the 'C' watch patrol staff have been working with the Humboldt County Domestic Violence Response Team (DVRT) to formulate procedures for implementing a program that should improve the way domestic violence situations are being handled. Bi-monthly meetings involving DVRT members and watch officers have been positive and productive. Additionally, as a result of these joint meetings and new working relationships, police personnel have been asked to assist with two formal DVRT training programs that are scheduled for August 2007.

The police department continues to improve on its working relationship with the County's Mental Health Department. Sgt. Michael Quigley and Old Town Officer Adam Laird have been attending regularly scheduled meeting with members of the Mental Health Department and several other agencies. The meetings have not only improved on the working relationship between the two agencies but have also improved on the way both agencies handle problem persons that are familiar to both departments. Both agencies have also been actively working on providing training to law enforcement personnel throughout the County in the form of a 32-hour Crisis Intervention class. The next installment of this class is scheduled to occur at the Wharfinger Building in September 2007.

Selected Call of Interest:

Eureka Police Officers are routinely dispatched, sometimes several times a day, to check on subjects acting strangely. A majority of the time, the situation is resolved peacefully and without incident; however, there are those times when "peaceful" is not in the cards.

On May 29th about 11:51 pm, Officer Cory Crnich (1 year of experience) and Officer Leah Alexander (4 years of experience) were dispatched to 10th and H Streets on a report of a male subject causing a disturbance. The person was reportedly acting bizarre and was striking a vehicle with a brick. When Officer Crnich arrived on scene, the subject immediately assaulted him. Officer Crnich had to use his OC (pepper spray) to repel the subject and the subject ran away into a nearby house.

Officer Alexander and several other officers soon arrived at the location to assist Officer Crnich. When the officers attempted to relocate and control the subject in the house, the subject attacked and tackled Officer Alexander. Officer Alexander was armed with her department issued M26 Taser and was able to fire it at

the subject before being tackled but the Taser did not deter the subject from completing the assault. Unfortunately, the deployed wires from the Taser became trapped between Officer Alexander and the subject and both persons were on the receiving end of the electrical charge. Officer Alexander was pinned under the subject at the time. It took five officers several minutes to control the subject and free Officer Alexander from underneath the subject.

The subject (Paul David Fereva, age 48 of Eureka) was booked into the Humboldt County Jail for felony assault on a Peace Officer and resisting arrest. Fortunately none of the officers were seriously injured. It is interesting to note that the subject was arrested approximately five years earlier for a similar type of incident when he attacked an officer handling a call at a local motel.

New Job Specific Vehicles for the Police Department:

In April, the City Council approved the purchase of two new Ford Ranger extended cab pickups for use by the Department's Police Service Officers. PSO's are non-sworn uniformed employees that perform numerous tasks for the Department that do not require a police officer. These tasks include taking minor crime reports, investigating non-injury traffic collisions, directing traffic, collecting evidence, and transporting found or other types of property. For many years PSO's have had to use regular police vehicles, if available, to respond to calls for service and on many occasions, the patrol vehicle was inadequate for the task at hand such as the transportation of a found bicycle or other large items. It is believed that the small trucks will better fit the PSO assignment and will allow the PSO's to better serve the Department and the Community. The vehicles were purchased with monies from the "Traffic Offenders" fund. The two trucks recently delivered to the City's Corporation Yard and will be in service sometime in August after being outfitted with additional equipment (warning lights, communications equipment, and an equipment box).



South Police Annex project:

The Police Department has been working with the Eureka Housing Authority and the City crews on renovating the South Annex located at 3135 Prospect Avenue. The intent of the renovation is to make the facility more useful for everyday use by officers assigned to that portion of the city and to provide additional office space for employees that don't need to be assigned to main station. The renovation includes new paint, floor trim, floor cleaning and polishing, new fluorescent lighting, and high-speed computer connections. Once the renovation has been completed, the annex will become the office area for the Animal Control Officer, several Police Service Officers, the K-9 training unit, and the patrol beat officer.



CRIMINAL INVESTIGATIONS SECTION

First major change in the Criminal Investigation Unit occurred when Detective Curt HONEYCUTT left Eureka Police for another agency and Police Officer Danny KALIS was assigned as a new Detective to fill HONEYCUTT'S vacancy. Danny KALIS is a three-year veteran with this department and brings his youth and enthusiasm to the Unit.

April was rather slow with no major cases other than follow-up investigation of a homicide that had occurred in the first quarter. We had the usual caseload of Child Welfare cross reports and numerous fraud and theft related cases but nothing of any significance.

In May we started out with an "Old Town" prostitution sting operation where 6 females and one male were arrested for prostitution.

The drug task force conducted a "Sting" in the Old Town area with 17 arrested for hand-to-hand sales and possession of narcotics and a variety of other violations.

A couple cases of interest in May are as follows:

A carjacking occurred where an unknown black male adult opened the unlocked passenger's side door and got into the passenger seat of a car while the driver, a lone white male adult, (18 years old), was stopped at a stop sign. The suspect pulled out a knife and placed it to the victim's throat and ordered him to drive to Fortuna.

While the victim was driving down Henderson Street to Broadway the suspect pointed out a small red car driving north on Broadway and stated, "Follow that car." The victim followed the aforementioned vehicle to the Broadway motel and when they pulled in behind it the suspect got out and assaulted the driver taking \$100.00 cash from him. (Turns out that was from a drug deal where that subjected owed the BMA \$100.00 for drugs.) The suspect hooked up with a female prostitute and had the victim get a motel room for them. The suspect held the victim against his will for total of about 45 minutes total before the victim got away and called the police.

Detective Ron PROSE was assigned to follow-up the investigation and was able to identify the suspect and wrote a declaration for his arrest but before he could file it with the court the same suspect was arrested by patrol while he was in the middle of robbing a person at knifepoint. This case was submitted to the District Attorney and has been through a preliminary hearing where the suspect was held to answer with a possible plea bargain for 9 years prison time in the works.

Another case of interest in May was where an unknown white male was found lying in the roadway at South and Utah Streets at 0103 hrs (AM) with major head trauma. The victim had no identification and no other injuries. The victim was not able to give information about who he was or what happened.

The victim was transported to St. Joseph Hospital where he was admitted to the Intensive Care Unit in very serious condition, and it was not known if he was going to live at that point.

The victim was only identified after his mother called the hospital the following afternoon and was told they had a John Doe brought in the night before. She went to the hospital and made identification on him at that time.

Detective Neil HUBBARD was assigned the follow-up that investigation and found that not only did the victim not know what happened to him there was no evidence of how the victim received his major head trauma. This case is currently still under investigation.

For the month of June we started with a weeklong 290 sexual registration sweep of the county with numerous agencies involved including several Officers and Detectives from Eureka Police. Numerous arrests were made for different violations as well as failing to comply with their required registration as a sex offender.

At the same time the drug task force executed three search warrants in McKinleyville after a 5 month long investigation, involving California Highway Patrol, California Department of Justice, the Regional Bureau of Narcotics out of the Redding field office, Interagency Narcotics Task Force from Butte County, the Firearms division, the Humboldt County Sheriff's Department, the Eureka Police Department, the Arcata Police Department and the U.S. Marshall's Office.

2,366 grams of Methamphetamine with an estimated street value of \$189,280.00, 3 pounds of marijuana with a street value of \$10,500.00, 252 grams of Cocaine with a Street value of \$20,160.00 and \$27,766.00 in US Currency along with two firearms were seized at the various locations.

They arrested approximately 17 Hispanic subjects believed involved in major drug trafficking in the Eureka and Humboldt County area.

Detective Todd WILCOX and Danny KALIS responded to a call at the Budget Motel in mid part of June where a report came in about assault with a deadly weapon and a person in need of medical aid. Their investigation reveled that the Motel manager had observed several males involved in a hand to hand drug deal and he told them leave the area and don't come back or he would have them arrested for trespassing.

The two male suspects left but they returned with three other males and assaulted the Motel Manager, by knocking him to the ground and kicking and hitting him. The manager was able to obtain a piece of metal rebar and he used it to fend the suspects off, hitting one in the face and head area while several citizens near by came to the aid of the manager. As the police were called all five suspects fled the scene.

The suspect that had been struck by the manager was located about one block away with some serious head wounds and was transported to the hospital and two others were identified and arrested with-in a 2 to 3 block area. The other two are still outstanding and un-identified. The suspect that was transported to the hospital was not arrested at that time but a request to the District Attorney's office was submitted for an arrest warrant.

The US Marshal's office, California State Parole, Humboldt County Probation and detectives from this unit conducted a sweep of the green belt areas between the foot of F Street and behind the boiler works as well as from the Bayshore Mall to the Foot of Del Norte Streets looking for a wanted suspect for a homicide that occurred in Eureka the latter part of last year. We located a few camps that were old but nothing new in those areas. The suspect was not located.

We had a reported home invasion in the early hours in the 1400 block of Lindale Ct. Officers responded and found that three suspects known to the three victims had entered the residence and assaulted them. The male occupant of the residence was injured about the head and back areas stating one of the suspects had crashed a table or other hard item across his head and back. One of the female occupants was beaten by one of the other females while the third suspect took their young son into the back bedroom and held him there while this assault took place.

At detectives Neil Hubbard and Danny KALIS were called out to investigate. At the conclusion of the investigation it was determined this to be a "Family Feud" between two brothers and two sisters fighting over the deceased grandmother's possessions. Case is pending DA review.

Detective Danny KALIS wrote and served his very first Search Warrant on Pine Street last part of June for a major credit card theft caper.

Detective Todd WILCOX is currently investigating a possible homicide of a "shaken baby" death where a 6 month old female was taken to the emergency at St. Joseph Hospital because she was not breathing. The medical evidence shows the possibility that this child had been shaken so hard that she had "detached retinas" and major brain injury causing her to go into a coma state and then later died at the Children's Hospital in Oakland.

Mary ANDERSON cleared 148 missing person cases and has 4 open cases from this quarter. Further, many of these are listed runaway juveniles that are constantly running away for numerous different reasons. Mary had one such case where the female was a 16 year old female that was always running away, but in this instant Mary was able to find out that she had been enticed to the bay area and placed into prostitution in the Richmond area. Mary identified the names of two females that had taken the R/J to Richmond area and placed a news release in the local media and the two females involved made sure that this R/J was returned to the Eureka area.

During the month of May Detectives Kevin LAWSON and Danny KALIS attended a three day training course with Cal Gangs in Santa Rosa with the newly formed Gang Task Force. Also in May Detective Todd WILCOX attended a three day refresher course as a Firearms instructor in Sacramento.

Currently each investigator is carrying a caseload of between 6 and 12 investigations with 5 cases yet un-assigned.

K9 SECTION

The K9 teams were fairly busy with new projects this quarter. Officer Ed Wilson and his new K9, *Endy*, have been busy training and preparing for handler school, which they will attend in October of this year. In June, Officer Wilson and his partner participated in Dream Night at Sequoia Park Zoo. *Endy* was a big hit with the kids and his wonderful disposition lends to great presentations for younger children.

Sgt. Mike Johnson made the difficult, but necessary decision to retire his narcotics partner, *Keno*, after more than 7 years of service. *Keno* is now at the Johnson home, living the good life. *Keno's* replacement (don't tell him) is a young Black Labrador Retriever, named *Hawke*. Sgt. Johnson & K9 *Hawke* and Sgt. Howden & K9 *Tava* attended the California Narcotics Canine Association's Annual Certification in Modesto, on May 18th. The City should be very proud of these teams, because less than 25% of the teams passed the newly adopted certification test. Both have assisted the Task Force with numerous warrant searches. Currently Sgt. Johnson and K9 *Hawke* are in Quantico, VA. making us look good on the east coast, while Johnson attends the National F.B.I. Academy.

Officer Franco and K9 *Jimi* are one of E.P.D.'s veteran Patrol K9 teams. They have assisted patrol with numerous alarms, greatly reducing the time and number of officers required to conduct a search. Additionally, during this quarter, K9 *Jimi* assisted in locating and apprehending a man who called his ex-girlfriend and threatened that he was, "coming over with a gun, to kill her". Several minutes later, the suspect showed up at the victim's house and began kicking in her back door. When officers arrived on scene, the suspect fled into the brush on foot. Despite the risk due to the possibility of weapons, Officer Franco and Jimi began a search for the suspect. *Jimi* located and apprehended the suspect, who was hiding in the brush about 30 yards from the victim's house. The victim was very appreciative. Good job Officer Franco and *Jimi*!

Lastly, our second veteran team, Sgt. Howden and K9 *Tava* also had a very active quarter. *Tava* was responsible for tracking and coercing into surrender, an armed robbery suspect. She may be the smallest of the K9s, but she SOUNDS big, and she means business! K9 *Tava* bagged four additional felons during this quarter: two wanted parolees, who had fled from a breaking and entering call, and two burglars, who fled the scene of their crime in a mini van (so much for having a cool getaway car). Sgt. Howden located the suspect vehicle fleeing the scene, but like most wanted crooks, they didn't want to stop. A short pursuit and surrounding units, convinced the suspects to pull over, but they appeared to be considering what we in the profession call, "foot-bail". Sgt. Howden asked *Tava* to "*speak*" to the suspects, over the patrol unit's P.A. system. Howden then told the suspects they would be dealing with a police dog if they decided to run. Apparently, the suspects understood the urgency in *Tava's* bark, because the only thing that appeared from the van, were the suspect's hands... in surrender. Both suspects were taken into custody without further resistance. K9 *Tava* was also credited with the location of numerous evidentiary items, related to these arrests.

The members of the K9 unit would like to thank Chief Nielsen, the council members, and countless members of the community for their continued support!



K9s Tava and Endy

TRAFFIC SECTION

High incidence intersections

H Street at 7 th Street	5 collisions
5 th Street at H Street	3 collisions
I Street at 6 th Street	3 collisions
S Street at 4 th Street	3 collisions
Wabash Avenue at Union Street	3 collisions
Wabash Avenue at Fairfield Street (W)	3 collisions

Collision Type Summary

Rear End Collisions	20
Side Swipe Collisions	18
Broad Side Collisions	12
Hit Objects Collisions	5
Head On Collisions	1

EVIDENCE AND PROPERTY SECTIONS

Jim Isaac, who is the Departments Evidence Technician, was recently acknowledged in the Eureka Police Department Briefing Room for his dedicated service to the United States Army. Jim was a radioman in the 1/46th Infantry Brigade/196th Infantry Division in Viet Nam. Thank you, Jim, for your dedication and service to our great country.

Jim attended two training courses this quarter. He received 24 hours of Cal Gang End User training and 24 hours of Advanced Latent Fingerprint Identification and Comparison training. Jim also purchased a new Nikon digital camera for the Department that will enable him and the assistant evidence technicians to better document evidence at crime scenes.

We are hoping to be able to purchase two important items for the lab in the near future. These items include an Evidence Drying Cabinet and a Down-flow Evidence Work Station. These items are important because they will provide a safer work environment for those employees who work with carcinogenic materials and hazardous materials such as fingerprint powder and blood in the lab.

Three new assistant evidence technicians have been appointed to assist Jim Isaac with processing crime scenes. They are Mary Kirby, Greg Hill, and Amber Cosetti. The current assistant evidence technicians are Rob Patton, Terry Liles, and Louis Altic. We appreciate the dedication of all of our evidence technicians.

Terry Christensen, who has been with the Department since 1974, is the Department's Property Coordinator. For many years Terry has been the only employee specifically assigned to the Eureka Police side of the property room. She has done an outstanding job with this solo task, and we admire her for her dedication to this department.

We are very thankful that Elaine Bradshaw has now been authorized to assist Terry Christensen basically full-time in the property room for the last six weeks. Elaine has been with the Department since 1997, and is the step-mother of retired Fortuna Police Chief Kent Bradshaw. Elaine, who has worked in the Records Section for many years, has a great attitude and willingness to learn Property Room procedures. Terry and Elaine have also been very busy learning how to use the bar-coding system for the Drug Task Force. We are very fortunate to have such dedicated people working for the Department.

April

Incoming Cases – 200

Closed Cases – 248 (Administratively or Adjudicated)

May

Incoming Cases – 243

Closed Cases – 170 (Administratively or Adjudicated)

June

Incoming Cases – 230

Closed Cases – 43 (Administratively or Adjudicated)

EUREKA SUPPORT SERVICES

Part-time Communications Dispatcher Kristin Powell completed her on the job training and has been released to her own watch at the end of June. Kristin will be covering vacations and filling in for any vacancies that occur.

Communications Dispatcher Cherie Eastham decided to accept a full-time position as a Police Services Officer with the department. Her transfer was effective July 9, 2007.

Part-Time Communications Dispatcher Elizabeth Schallon resigned her position effective June 27, 2007. Liz and her family are moving to Forks, WA. Liz had been with us for nine years and will be missed.

Christina Laramore completed her probation period as a full-time Police Records Specialist on June 5th, 2007

Records Specialist II Marlyse Wilkins was hired full-time on June 18th, 2007 after 2 years of part-time work in records.

April 11th, 2007 was the Annual Dispatcher Recognition Dinner that was held at OH's Townhouse. This dinner is a countywide event for all area dispatchers. The dinner coincides with the National Dispatcher Week that was April 8-14, 2007. Each agency presents awards to their individual dispatchers. Eureka Police recognized Elizabeth Schallon as Dispatcher of the Year. Liz was honored for her attention to detail, great attitude and teamwork.

April 23-27, 2007 Communications Supervisor Tawnie Hansen and Communications Dispatcher Amanda Nichols attended the New Communications Training Program course in Santa Monica, CA. This new

course uses Community Oriented Policing concepts to create a problem based learning environment for the communications training program.

April 23-May 4, 2007 Senior Communications Dispatcher Samantha Hart attended the Civilian Supervisor Course at Golden West College in Huntington Beach, CA. This course is the preferred course in California both for cost and course content. Each attending is tasked with making a presentation at the completion of the course and the course uses activities that involved the learners in the training.

May 7-10, 2007 Communications Dispatchers Liz Schallon and Lisa Morrison attended ICS 200 and the Incident (fire) Dispatcher course in Napa, CA. This course prepares dispatchers to assist the fire department as an "on scene" dispatcher during a major incident.

May 14-17, 2007 Communications Supervisor Tawnie Hansen, Senior Communications Dispatcher Michelle Olson and Support Services Manager DeeDee Wilson attended the annual Tactical Dispatcher Association Conference at Bass Lake, CA. The conference was excellent. It was sold out with over 200 dispatchers attending. The key note speaker was a dispatcher who worked the Columbine School shooting incident in Littleton, Co. There were several workshops that each dispatcher attended. The workshops included dispatcher stress, setting up a team, crisis negotiations, incident command and more. After a day of learning and meeting other dispatchers, there was a banquet with a costume contest for those who wanted to dress up as their favorite TV characters. The Eureka team won the grand prize with their team costume of Tawnie as Dog the Bounty Hunter, Michelle as Beth – (Mrs. Dog) and DeeDee as a felon who they had just brought in. While the drive to Bass Lake was a long one, there were no regrets with those who attended. The conference is a valuable resource for all tactical dispatchers.

May 22, 2007 Communications Dispatchers Lisa Morrison and Miranda Chase attended a Customer Service for the Public Safety Professional course presented by 911TLC and hosted by Mountain View Police Department. The course was facilitated by former Eureka Senior Communications Dispatcher and current Oxnard Training Coordinator Danah DeVries. The course provided excellent insight into providing the best service to our customers.

May 23, 2007 Communications Supervisor Tawnie Hansen and Support Services Manager DeeDee Wilson, along with Sergeants Patrick O'Neill and Mike Johnson attended Organizational Risk Management Seminar in Antioch. The speaker was Gordon Graham. Mr. Graham is an extremely knowledgeable and dynamic speaker.

June 3-5, 2007 we hosted the Emergency Medical Dispatch Course presented by Medical Priority. Communications Dispatchers Jennelle Miller, Kristin Powell and Cherie Eastham attended. This course certifies dispatchers to be able to provide pre-arrival instructions for CPR, choking, and child birth over the telephone while paramedics are responding.

June 4-6, 2007 Communications Dispatchers Jenifer Hanson, Amanda Nichols and Support Services Manager DeeDee Wilson attended the POST Instructor Symposium in Burbank, CA. The symposium consisted of small workshops in topics such as technology, video, facilitation skills, learning activities and teaching the next generation learner. Col. Danny McKnight, (Army Ranger – Retired) presented an amazing key note speech on leadership.

June 12-13, 2007 Senior Communications Dispatcher Michelle Olson attended the POST Supervisor in Training workshop in Redding, CA. This workshop trains supervisors in using small DVD clips to facilitate discussions during briefings and other similar meetings.

Records Supervisor Erin McBride attended a week long Emergency Management Institute through US Department of Homeland Security course titled: Hazardous Materials: Preparedness and Response during the week of June 18, 2007. The course was held at the EMI campus in Emmitsburg, MD

Records News

A Records Division meeting was held July 5th, 2007. The Records staff discussed a variety of issues, with training being a main focus. Two goals were decided on for the remainder of the year. First, records personnel will receive training in the areas of Public Safety that apply to them. Records Specialist will attend the Basic Records course and other applicable training. Second, the records staff will be trained in all tasks associated with records. Previously, each person was trained in one or two specific tasks and not trained in all tasks.

A handout on learning styles and focusing training to a specific style was discussed. Records Supervisor Erin McBride and Support Services Manager DeeDee Wilson will be working on developing a training manual, checklist and program for the records division.

Dispatch News

An update on the dispatchers learning projects are listed below:

Tawnie Hansen: Tawnie's project is to become Communications Training Officer (CTO) Expert. Tawnie attended the new CTO course to assist her with her project. Tawnie has been working with the CTO's and busy putting together learning packets for the new program.

Samantha Hart: Samantha's project is to become Public Information Officer for the Communications Center. Samantha has been active getting public interest stories about dispatch to the news media.

Samantha also put together two gorgeous photo boards of police employees and their relatives who have served in the military. The boards are displayed at the police department.

Michelle Olson: Michelle's project is to learn how to present continuing training to dispatchers in a variety of ways. Michelle attended the course to facilitate DVD clips for training to assist with her project.

Miranda Chase: Miranda's project is to become an expert in geography for both the City jurisdiction and the surrounding area. Miranda has put out a fill in map of the Bayshore Mall for everyone to brush up on.

Keziah Moss: Keziah's project is to learn about interpersonal communications skills that will enhance morale, promote positive professional relationships and put more fun into the workplace. Keziah is our resident interior decorator. Keziah makes the Communications Center fun for every occasion.

Lisa Morrison: Lisa's project is to research customer service and how we can enhance our customer service. Lisa attended a Customer Service class. She has also been reading a number of books and articles on customer service.

Jenifer Hanson: Jenifer's project is to develop a Public Education Program. The program can reach children, adults, residences and businesses. Jenifer applied for and received a \$1000.00 grant through the Humboldt Office of Education for a 911 Tele-Trainer. This device can be used to teach children how to use 911.

Amanda Nichols: Amanda's project is to research disaster preparedness and how we can improve our response to a disaster. Amanda has been researching many different areas for disaster preparedness.

Brittany Wilson and Jennelle Miller: Their project is to gain quality experience and expand their knowledge as new dispatchers. Brittany and Jennelle have been interviewing senior staff and asking a lot of good questions for their projects.

Elizabeth Schallon; Liz's project is to research deploying Incident Dispatchers for the Fire Department. Liz was able to finish her project prior to leaving. She attended a course on Incident Dispatching and put

together a binder of valuable data on the concept. Liz made an excellent presentation using PowerPoint prior to leaving.

Heather Gillespie: Heather's project is to research how Communications and Records can better serve each other. Heather has a background in records that should serve her well in this area.

DeeDee Wilson: DeeDee's project is to create a supervisors manual that the Communications Supervisors can use as a resource for computer issues, personnel issues, training etc. DeeDee will also be creating a Police Communications Manual that will mirror the Fire Communications Manual in form but will contain police information. With DeeDee's promotion to Support Services Manager, she has had little time to work on her projects but plans on having both manuals completed by the end of the year. The Communications Supervisors manual will actually be a Support Services Supervisor manual to benefit both Communications and Records Staff.

In December we will have a presentation where each person will present what they have learned.

Anniversary Dates:

The following support services staff celebrated anniversaries with the department,

Miranda Chase – April 1st – 3 years

DeeDee Wilson – May 24th – 25 years

Lisa Morrison – June 8th – 2 Years

Marlyse Wilkins – June 13th – 2 years

Jenifer Hanson - June 26th – 2 years

Keziah Moss – June 28th – 3 years

Congratulations!

Statistics

911 Calls Received

April – 1831 calls

May – 1775 calls

June – 1816 calls

Non-Emergency Telephone Calls Made/Received

April - 9,864 calls

May - 10,743 calls

March - 11,230 calls

VOLUNTEERS

Our Volunteers continue to serve the Department with enthusiasm and generosity. All the volunteers worked a total of 512.5 hours between April through July, logging over 1345 miles. They conducted 30 vacation checks and responded to 5 requests for extra business and residential patrols. The Volunteer Patrol Program, which depends on donations to operate, received \$260 between April and June. We have a lot of friends in the Community who very generously continue to support the services of our Volunteers and the programs they assist with.

NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS

Garr Nielsen – Chief of Police
Kay Howden – promoted to Sergeant
Joshua Siipola – Police Officer
Alan Aubuchon – Police Officer
Chandler Baird – Police Officer
Travis Braud – Police Officer
Kris Gattis – Police Services Officer
Pam Wilcox – Police Services Officer
Stacy Hanson – Police Services Officer
Marlyse Wilkins – Police Records Specialist II
Adam Laird – Old Town Patrol Officer
Greg Hill – Assistant Evidence Technician
Mary Kirby – Assistant Evidence Technician
Amber Cosetti – Assistant Evidence Technician

TERMINATIONS, RESIGNATIONS, RETIREMENTS

Lynn Soderberg – resigned - to HSUPD as Lieutenant
Rob Metaxas – retirement
Liz Schallon – resignation
Jack Spittler – resignation (RIP)
Joe Marsh – termination

COMMENDATIONS

- To Detective Todd Wilcox from Chris Reiger, Team Leader, Assets Protection, Target Stores, to thank him for his efforts and partnership during an investigation of a multiple victim and credit fraud case.
- To Captain Murl Harpham from Ken Cleveland, College of the Redwoods Police Academy, to congratulate him on 50 years of service with EPD and to thank him for his leadership.
- To Police Service Officer Suzie Owsley from Supervisor Jimmy Smith to thank her for going the extra mile in her efforts to make a wonderful celebration for Murl.
- To Detective Todd Wilcox and Police Services Officer Pam Wilcox from the Rehab nurses, Therapists and staff at General Hospital for catching the "Rehab Bandit".
- To Officer Cindy Manos and Reserve Officer Mike Stephen from Dr. William Clawson for their professionalism and humanity when removing two transients from property where they were asked to move along.
- To Dispatchers Heather Gillespie and Miranda Chase from Sgt. Michael Johnson to commend them for the good job they did on a report of a missing child call.
- To Captain Murl Harpham from Ray and Mike Schwabenland to commend him for over 50 years of service to the community.
- To Captain Murl Harpham from Hollie Klingel to thank him for all he has done over the 50 years he has been with EPD.
- To Captain Murl Harpham from Dick and Andrea Johnson, to thank him for being a wonderful Community servant.

- To Police Officer Steve Watson from Supervising Investigator Neil Hubbard to commend him for going above and beyond his duties in his thorough investigation of a burglary which led to recovery of stolen property and the obtaining of evidence necessary for prosecution.
- To School Resource Officer Chris Jenkins from Kathleen Sattler, Senior Project Coordinator and Robert Steffen, Principal of Eureka High School, to express appreciation for his support of the EHS Senior Project Program.
- To Sgt. Kay Howden and Officers Louis Altic, Cory Crnich and Adam Harkness from Chief Garr Nielsen to commend them for their actions in the confrontation with a knife wielding individual. Their actions prevented injury to innocent persons, law enforcement personnel and saved the life of the armed individual.
- To Police Services Officer Suzie Owsley from Delores Haskamp and Marilyn Nilsen, to express appreciation for all she has done for the students and staff at Zane Middle School through the Helmet program.
- To Traffic Officers Greg Hill and Gary Whitmer from Kent Bradshaw HCOE, ROP Instructor, to relay appreciation for the demonstration with their motorcycles in the parking lot course, which was enthusiastically received by the students.
- To Reserve Officer Mike Stephen from School Resource Officer Chris Jenkins, to commend him for going above and beyond the call of duty for leaving his day off to drive from Ruth Lake to Fortuna and assisting him with the Eureka High School Senior Prom.
- To Sgt. Kay Howden from Bob and Nancy Steffen for assisting so quickly and professionally on a call to service at their home.
- To Officer Justin Winkle from Chief Garr Nielsen to commend him for the impressive service he provided to a citizen who felt we should hire more officers like Officer Winkle and try to hang on to them.
- To School Resource Officer Chris Jenkins from Dr. Raymond Koch, to commend him for his interactions with him and who found him to be extremely thoughtful, respectful and used excellent judgment in his dealing with the issue at hand.
- To Sergeants Jim Armstrong and Mike Quigley, Officers Gary Whitmer, Greg Hill, Bryon Franco, Bill Dennison and Terry Liles, Volunteer Patrol Officers Gary Swanson, Terry Long and AJ Davis, and Evidence Technician Jim Isaac from Kathryn Sacci to thank them for their quick response to the scene of a traffic accident.
- To Officer Chris Silvey from Sergeant Bill Nova and Officer Adam Laird to commend him for his quick thinking, fast reaction and accurate shot placement for the difficult task of shooting a vicious dog that had attacked and was running full speed at an officer for a second attack.
- To Chief Garr Nielsen and Support Services Manager DeeDee Wilson from Paul Pane, Manager, CA Justice Information Services Division to congratulate the Department for continued compliance with the CLETS policies, practices, procedures and statutes.
- To Traffic Officer Greg Hill from Sergeant Jim Armstrong to pass on a commendation from a tourist from London for the aid he rendered to the man after he become ill while driving through.
- To Officer Chris Silvey from David Rutherford who thanked him for cleaning up needles in his area.
- To All Officers from Kathy O'Leary to thank all the officers for the extra patrols on H Street.
- To Police Services Officer Mary Anderson from the Chad Olson family, to thank her for her kindness.
- To Police Services Officer Mary Anderson, from Virginia, a bouquet of flowers as thanks for bringing their missing person home.
- To Officer Joe Marsh from Chris Keller to thank him for going above the call of duty and assisting victims of crime.
- To Officer Adam Laird from John Coon, to express appreciation for whatever he said to the transient to get him out of a house on Seventh Street.
- To Captain Murl Harpham from John, to thank him for the years of leadership and community service.
- To Officer Adam Laird from Police Services Officer Suzie Owsley to thank him for supervising the physical agility testing of new recruits.
- To all officers from an anonymous citizen, to thank them for cleaning up transient problems at a B Street address.



Bragging Rights!

Change of Command Ceremony

On April 6, 2007, Mayor Virginia Bass swore in Garr Nielsen as Eureka's new Chief of Police at a well attended Change of Command Ceremony. Chief Nielsen then took the podium to a standing ovation by those in attendance, which included various ranking public safety officials, City and County officials and friends and family. Chief Nielsen's wife, Karla, and daughter, Keri, were also in attendance. Ranking members of the Multnomah County (Oregon) Sheriff's Office made the trip to Eureka to honor and congratulate their former Captain in his new endeavor as our Chief of Police.

Also, during this ceremony, Acting Chief Murl Harpham was recognized by Mayor Bass for his service during the four-month period he ran the department.

Upon completion of the speeches, Chief Nielsen and Captain Harpham formally inspected four rows of Eureka Police Officers. Chief Nielsen stated these men and women were the face of the Eureka Police Department.



Elks Club Police Officer Appreciation Dinner

On April 5th, (Chief Garr Nielsen's first day as chief), Captain Harpham took Chief Nielsen to the annual Police Officer's appreciation night at the Elk's Club. There were ten EPD officers also in attendance. The Chief had the opportunity to meet other members from the various law enforcement agencies and members of the Elk's club.

Donations

The Eureka Police Department is the recipient of many donations from our generous and kindhearted citizens. In this quarter, the following donations were received: \$50.00 for the K9 section from the Society of Humboldt County Pioneers; \$260.00 for the Eureka Volunteer Patrol; \$140.00 to Abandoned Vehicle

Abatement section. We appreciate these donations very much and send a heartfelt thank you to those who were so generous.

Murl's celebrations

On June 15, and again on June 30, Eureka Police Department celebrated 50 years of service to the citizens of Eureka by Captain Murl Harpham.

An open house in the EPD classroom was held on the 15th and friends and family of the Captain's were invited to drop in to say hello, enjoy some cookies and reminisce with the Captain about his 50 years of service. The room was full the entire time the open house took place and the Captain's face hurt from grinning so much and for so long!

A more formal dinner honoring the Captain took place at the Elk's Lodge on June 30, in which many had an opportunity to say a few words about the Captain and embarrass him in front of one and all. Both events were a fun time to wish the Captain best wishes on his next 50 years of service.

CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
2nd Quarter Report
April - June 2007

BUILDING DIVISION

The 2nd quarter valuation for 2007 of \$3,681,184 is down from last years 2nd quarter total of \$7,258,261. The Building Division issued 306 permits for the quarter. Staff conducted approximately 801 inspections, 102 plan reviews, and investigated 49 new code enforcement complaints. During the quarter 21 code enforcement cases were resolved.

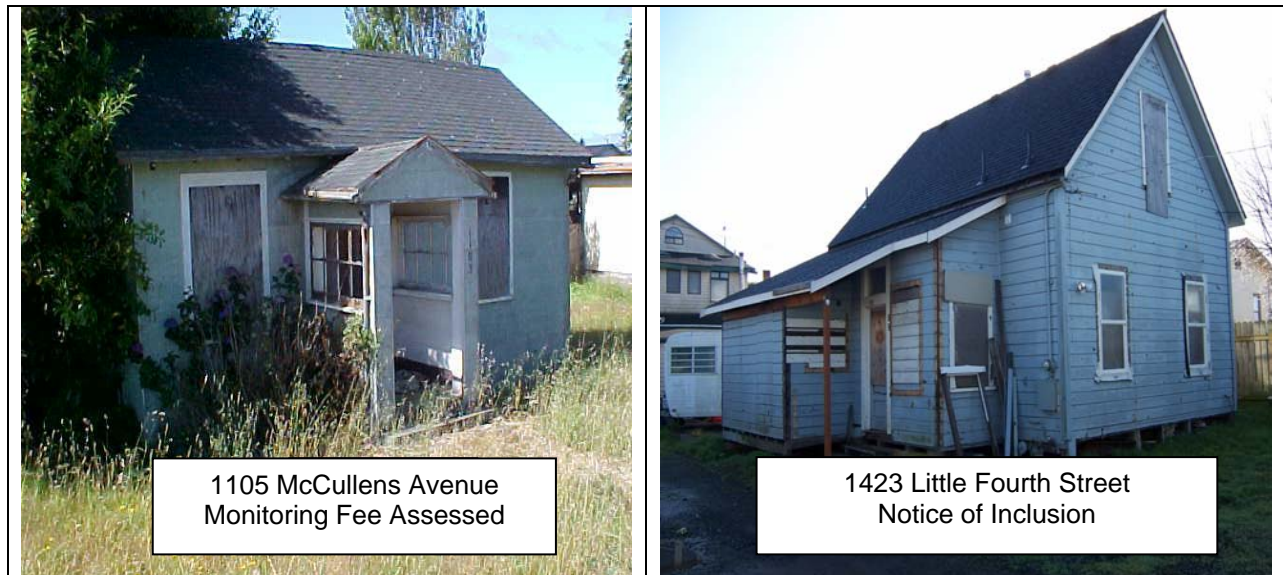
Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	0	\$0.00	\$0.00
Demolition	3	\$0.00	\$141.00
Duplex	0	\$0.00	\$0.00
Electrical	47	\$8,832.00	\$3,477.00
Improv. Commercial	32	\$1,544,552.00	\$27,978.00
Improvement Residential	96	\$1,338,849.00	\$35,583.00
Mechanical	24	\$0.00	\$1,067.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	41	\$0.00	\$1,697.00
Reroof Commercial	3	\$37,570.00	\$664.00
Reroof Residential	48	\$403,275.00	\$7,747.00
SFD	2	\$271,467.00	\$4,938.00
Signs	10	\$76,637.00	\$3,012.00

Quarter Summary					
	April	May	June	Quarter Totals	Last Years Totals
Permits ISSUED	85	122	99	306	308
Permits FINALED	44	66	98	208	239
Valuation	\$1,697,369.00	\$1,148,012.00	\$835,803.00	\$3,681,184.00	\$7,258,261.00
Inspections Performed	243	263	295	801	1,243
Plan Reviews	32	37	33	102	54

Code Enforcement					
	April	May	June	Totals	Last Year Totals
Complaints OPENED	13	22	14	49	37
Complaints CLOSED	8	5	8	21	37
Investigation Fee's	\$377.00	\$1,294.00	\$1,781.00	\$3,452.00	\$3,753.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early July in conformance with Eureka Municipal Code § 150.095. Eighteen (18) buildings/properties were inspected. Thirteen (13) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Three (3) owners obtained permits for repairs and those properties have been removed from the list. Two (2) vacant properties have been added to the list this quarter as a result of the inspections.





1212 S Street
Monitoring Fee Assessed



272 Wabash
Monitoring Fee Assessed



1543 Del Norte Street
Monitoring Fee Assessed



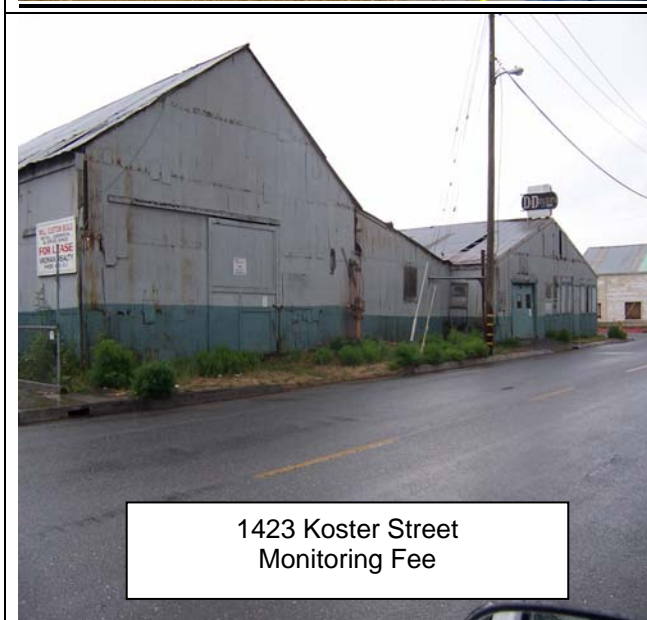
3575 Dakota Street
Monitoring Fee Assessed



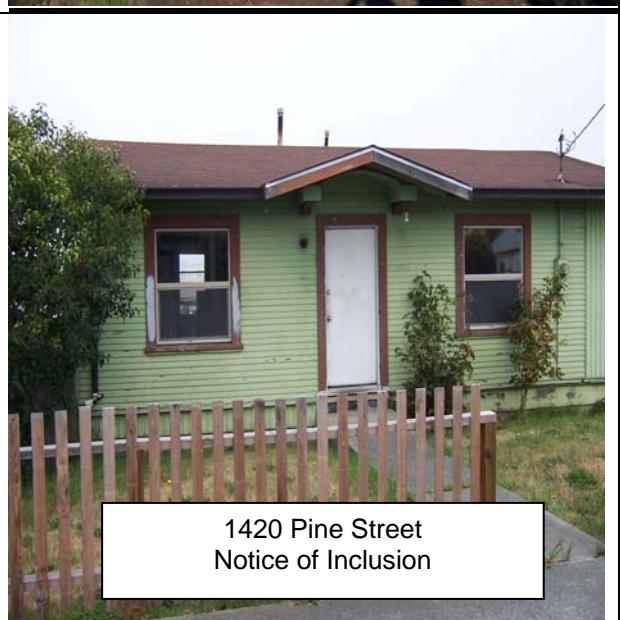
213 Harris Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



1423 Koster Street
Monitoring Fee



1420 Pine Street
Notice of Inclusion



722 C Street
Monitoring Fee



120 7th Street
Monitoring Fee



3205 F Street
Monitoring Fee

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1111 Myrtle Avenue	Larry & Lisa Debeni	Tenant Improvement-Freezer/Cooler at Dollar Tree	\$28,500.00
716 W. Cedar Street	Kenneth & Trudy Gregg	Change of Occupancy	\$35,500.00
514 H Street	Freedom, LLC	Tenant Improvement-Wheelchair Lift	\$55,000.00
1912 Broadway	Richard Thompson	Access Improvements	\$28,040.00
430 N Street	Lynne Hill	Remodel Existing Coffee Space	\$56,000.00
336 1 st Street	Michael Dominick	Two Story Addition	\$226,198.00
2700 Dolbeer	St. Josephs Hospital	Tenant Improvement-Urgent Care	\$850,000.00
1200 W. Del Norte Street	Preston Properties	Re-Roof Commercial	\$27,420.00
707 L Street	CA State Automotive	Re-Roof Commercial	\$31,050.00
2212 2 nd Street	Cal One Cellular	Tenant Improvement-Outdoor Shelter For Ground Equipment	\$70,000.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
3524 G Street	Joe Marvel	New SFR w/ Mother in Law Unit	\$197,000.00
2347 15 th Street	Kurt Papstein	New SFR w/ Attached Garage	\$119,156.00
2707 L Street	Dennis Houghton	Addition/Remodel on 2 nd Floor	\$70,000.00
1327 Russ Street	Lori Breyer	Addition	\$57,446.00
1424 Harrison Avenue	Ronald & Debbie White	Modular Home	\$41,785.00
1010 Harris Street	Richard & Renee Taylor	Secondary Dwelling Unit	\$77,586.00
2541 Williams Street	Gary & Andrea Bird	Two Story Addition	\$100,000.00
1303 E Street	William & Sandra Weyer	Re-Roof Residential	\$55,640.00
3445 Q Street	Stephen & Raymond Avis	New SFR	\$101,467.00
2325 18 th Street	Glen & Emily Armstrong	New SFR w/ Attached Garage	\$170,000.00

Unreinforced Masonry Buildings

Of the 55 potential Unreinforced Masonry Buildings identified in 1990, ten remain on the City's Unreinforced Masonry Building and are required to complete a seismic upgrade in conformance with the City's ordinance entitled "Earthquake Hazard Reduction in Existing Buildings."

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council.

The City of Eureka completed demolition of the building at the Foot of J Street as part of the Waterfront extension project leaving nine buildings on the City's URM list. The building at 325 2nd Street was recently sold and the new owner is preparing a plan for compliance with the City's ordinance. Two property owners who have not responded at this time are being referred to the City Attorneys Office for further action.

Annual progress reports to the Building Official are due in January.

PUBLIC WORKS ADMINISTRATION

Public Works Administration processed 427 service requests: 125 were street related, 72 were facility maintenance issues, 141 were water distribution issues, 35 were related to sewer, 37 were addressed by administration, plus other miscellaneous service requests. Approximately 339 service requests were completed.

Three reimbursement requests totaling \$221,169 were submitted to the State Parks and Recreation Department for reimbursement in conformance with the City's Paul Chaffee Grant, 2000 Parks Bond Act and 2002 Resources Bond Per Capita Program totaling \$221,169. Staff prepared and submitted the required progress report for the Paul Chaffee Grant for construction of the Sequoia Park Zoo Veterinary Center Project.

Staff continues to move the Dog Park Project forward and is processing A Professional Consultant Agreement with Philippe LaPotre Architects to develop a site plan for the Dog Park. Staff is working to enhance the Parks web page by working with the GIS Department to develop an interactive parks and city facilities map that will include pictures as well as the address and amenities. The City Council has now accepted the work for seven of the eight sub-contracts for the City Hall Improvement Project. The only remaining work is completion of the access ramp and stair at the north end of the building. Seven new public right-of-way complaints were received and are being processed while 6 cases have been resolved during the second quarter of 2007.

Public Works Administration and public works staff continue managing a number of high profile maintenance contracts including: 1) The City Hall Access Ramp and Sidewalk Improvement Project administered by Miles Slattery, Project Manager and Bruce Young, Deputy Public Works Director; 2) Skate Park Project, administered by Mike Knight, Assistant City Manager; 3) the F

Street Boardwalk Fire Damage Repair Project, administered by Stan Terris, Facility Maintenance Supervisor; 4) Dog Park Project, administered by Mike Knight, Assistant City Manager; 5) Eureka Public Marina Repair Project; 6) Automated Meter Reading System, administered by Bruce Young, Deputy Public Works Director. Two major projects were completed during the 2nd quarter which included the City Hall Fire Alarm System Project and the Eureka Maintenance Dredging Project. The Notices of Completion were filed with the County Clerk's Office for the five previously mentioned projects.

STORMWATER DIVISION

June 30, 2007, marked the end of the first year of our five-year Stormwater Management Plan (SWMP). Every year of the five year SWMP has benchmarks that must be met in order to stay in compliance with the Phase II National Pollution Discharge Elimination System permit issued by the State Water Resource Control Board. The Stormwater Division has met all the benchmarks that were set for the first year of the SWMP. All the information demonstrating compliance with the SWMP has been entered into the ASIST database. This information will be reviewed and submitted to the North Coast Regional Water Quality Control Board electronically before the September 15th due date.

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination minimum control measure (MCM) of our (SWMP). To date, the Stormwater Division has received thirty-one complaints via the hotline and webpage. Seven of which were received this quarter. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's new stormwater program. They also help prevent polluted stormwater runoff from entering our waterways.

The Stormwater Division is also working hard to comply with the public involvement and participation MCM of the SWMP. On May 19th, Miles coordinated with local businesses, non-profit groups and community members to put on the inaugural *Mayday Community Clean Up*. The event enjoyed great success. Thirteen local merchants donated food and/or gifts for the volunteers. Five local organizations and over 160 volunteers participated in the event to remove over 5,200 pounds of trash from Eureka's waterfront.



The goal of the City of Eureka's Stormwater Division is to encourage citizens to work together for the common good of the environment. Each year the Stormwater Division will sponsor the *Mayday Community Clean Up*. Through this event we will see our local environment changed

for the better and advance the City's mission of enhancing our community by educating the public about problems contributing to the pollution of our waterways.

STREETS/ALLEY DIVISION

Streets personnel applied rubberized crack sealant to the street surface on H Street between 14th Street and Buhne. Crews apply the sealant to cracks in the asphalt to seal the surface, preventing rainwater from infiltrating the cracks and further damaging the integrity of the asphalt. This helps to slow the deterioration of the street surface, preventing the formation of potholes, and increasing the life of the surface, which will help prevent the need for more extensive rehabilitation work. Additionally, 19 tons of asphalt was used to patch potholes and repair other miscellaneous street surface defects



With onset of the drier weather, crews were able to shift to other activities including roadside vegetation removal. Crews removed overhanging tree limbs, trimmed brush and mowed areas at 25 locations along side of city roads and properties. This helps to maintain sight visibility on roads for motorist, pedestrians and bicyclist which provides for safer multiple use of city streets.

Yearly alley maintenance began during this period, with crews working on forty-seven alleys. This work consists of grading and filling potholes, cleaning alley approaches and repairing other damage that occurs during the winter.

Dry weather also allows work crews to ramp up the annual street painting during this quarter. This consists of repainting existing street markings such as; stop stencils, crosswalks, centerlines lines, directional arrows, along with curb markings. This is a necessary element for maintaining safe streets for all users.

Crews installed four metal bollards at the entrance of the newly acquired McFarlan Street trail located at the intersection of McFarlan Street and Hillside Drive. These will prevent the entrance of non-permitted vehicles, such as motorcycles, from conflicting and endangering the intended trail users.





Crews also completed during this quarter, the installation of stop signs and painted the street markings for the new four-way stops on Third Street at E & F Streets. This work was accomplished during the early morning hours in order to cause as little disruption of Old Town activities as possible. Thirty-two additional signs were installed or

repair/replaced during this period, including installing “Pacific Coast Bike Route” citywide along the route. Also, streets personnel painted the new parking lot located at the training facility at Harris and K Street.

WATER DISTRIBUTION DIVISION

The major work activity during this quarter was the continuation of the Automated Meter Reading (AMR). The primary contractor for this project is Wahlund Construction. This project involves the installation of an AMR system and new water meters where appropriate. Water Distribution personnel are heavily involved with this project by providing field inspection, repairing leaks associated with the work activities, and assisting the contractor with many unusual installation issues.

Approximately 7,500 reading systems were installed during this period, which is roughly 80% of the entire water meter system. Currently these water meters can be read utilizing a drive by reading system, which allow for a tremendous reduction staff hours relating to this activity. This has also allowed the billing department to receive accurate monthly billing without the need to increase staffing levels or use averaging to provide reads. The new system also provides leak detection abilities. If a meter shows constant usage, without any breaks, it sends out a warning. This has already provided the city with information that is passed on to customers in efforts to help keep bills down and prevent water waste.



The Distribution crew was also involved in a very difficult water main repairs during this time. This repair required crews to excavate to the water main in the middle of Wabash and Broadway, a 5 way intersection involving Highway 101 and one of the city’s most heavily use streets. Personnel coordinated work activities with Cal Trans as this involved their right of way. Not only did it require a very elaborate traffic control plan, but it was determined that this work would best by performed at night to minimize traffic issues. This of course

complicated the repair activities greatly, with the crews performing this work in very difficult circumstances. City crews did an excellent job dealing with this very demanding and potentially

dangerous job in a timely and safe manner. The Water Distribution crew should be commended for their efforts.

WASTEWATER COLLECTION

Work was started on the Golf Course Lift Station Improvement Project during this quarter. The project is designed to replace old out of date equipment with new pumps and control systems that will also increase capacity, provide greater dependability, reduce energy consumption, and help to handle winter flows during large storm events. Mercer Fraser is the primary contractor, along with oversight and assistance from City engineering and Wastewater Collection personnel. These improvements will also allow for the diversion of wastewater flows from the O Street Lift Station basin, which can be impacted during heavy winter storms, preventing possible Sanitary Sewer Overflows.

The Charles Place Lift Station conversion was initiated during this quarter. This project will also replace old out of date equipment with new pumps and control systems. This project is being completed by Wastewater Collection personnel and will provide dependability and reduce energy consumption.

Additional activities included; removing brush and inspecting sewer mains in gulch areas around the city in an effort to prevent unknown problems in these isolated areas. Approximately 15 miles of wastewater mains received mechanical cleaning and/or root removal. Another 1500 feet were inspected with closed circuit televising equipment for possible defects and other issues, with five known problems being repaired.

UTILITIES OPERATIONS DIVISION

Laboratory

In April and June, the laboratory participated in proficiency testing for wastewater and drinking water microbiology samples. This is required by ELAP (Environmental Laboratory Accreditation Program) in order to keep our certification. All sample results submitted were correct.

In April, the laboratory completed Total Suspended Solids Testing for Pacific Affiliates turbidity monitoring of the Humboldt Bay Harbor Dredging Project.

The lab is currently participating in proficiency testing for potable water samples and wastewater samples, which is also required for our NPDES permit as well as our laboratory certification.

Wastewater Treatment Plant Operations and Maintenance

- Cleared vegetation around effluent holding pond and both facultative sludge lagoons with boom mower.

- Coordinated and supervised preventative maintenance rebuild of critical chlorination and dechlorination equipment with factory trained repair technician.
- Received training on rebuilding vacuum regulators.
- Jeff Underwood received confirmation on passing the Grade II Wastewater Certification Exam.
- Gerald Sneed received confirmation on passing the Grade IV Wastewater Certification Exam.
- Engine 1710 has had a complete rebuild of the heads and other work done.
- East primary clarifier is out of service for repairs. New PVC spray piping is being installed.
- Biosolids dredge was launched on south FSL for preparations for biosolids program. Dredge was vandalized; the power cord was cut and a length of 40 feet taken. The anchoring chain was also taken from one end.
- Working on Golf Course lift station up grade. New VFD pumps, new computer. Working on system programming, telemetry system to sewer collection's office for SCADA.
- Harris & K high tank sight's new control building has started.
- Coated sludge holding tanks inside and out.

Water Treatment Plant Operations and Maintenance

- Annual operations report to DHS completed
- Annual fluoridation reporting requirements update to DHS completed
- Annual inspection conducted by Dept. of Health Services of water treatment plant and facilities.
- Drained, cleaned, and inspected 20 MG reservoir. Back in operation.
- Mercer Fraser began valve replacement project at treatment plant.
- Trenched and installed 600 ft conduit for new reservoir influent valve controls.
- Dan attended corrosion seminar sponsored by Winzler & Kelly.
- H.B.M.W.D. shut down the TRF for the season.
- Annual facilities inspection completed by city staff.
- Construction began on communications building at Harris & K st.
- Fire dept. classroom completed at Harris & k st.
- Installed fluoride analyzer at Water Treatment, hooked up to plc system and programmed into SCADA system.
- Underground piping ran at Water Treatment for controls, power, and alarms from plant to influent valve box.

Pretreatment

(Permitted Industries)

Eighteen facility inspections and fourteen wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Seven facility inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Eight grease interceptors and traps were inspected for fats, oil, and grease.

RECREATION DIVISION

Youth Programs

The second quarter is typically our busiest time of the year with youth programming and 2007 has not been an exception. Two of our largest youth programs, Hoopsters Basketball and Afterschool Recreation concluded during the quarter. At the same time, planning was underway for our summer programs for youth. Our Day Camp and Learn To Swim programs, both very popular, got underway in the month of June.

Hoopsters Basketball enjoyed another strong season with nearly 800 elementary, middle and high school students participating in the program. The program also received widespread support from local schools, businesses and adult volunteers. Planning for the 2008 Hoopsters Basketball season will begin in September.

Afterschool Recreation, which concluded with the school year in June, enjoyed its most successful year ever. More than 700 children participated on a daily basis in the program.

Recreation Division expenses with Afterschool Recreation totaled nearly \$200,000 during the



scheduled to continue through August 10.

Activities at the John Ryan Youth Center ended in early June, at which point we began preparing the center for our summer programs. Roller Skating at the Eureka Municipal Auditorium continued throughout the quarter on Friday and Saturday evenings.

Participation in youth programs exceeded 50,000 during the quarter.



year. All of our expenses were reimbursed by Eureka Schools. Arrangements for the 2007-2008 Program will be completed in early August with activities set to begin before the end of August.

Interest in our summer programs was excellent. Response to Day Camps and Learn To Swim sessions has been outstanding. All of the Day Camp sessions are full and many of the swim lessons have filled up as well. Both programs are eight weeks in length and are

Adult Programs

Winter-Spring session sports leagues continued through most of the quarter as planning and registration were underway for our summer session. Coed and Women's Volleyball league play concluded in late April and will resume in September. Men's Open Basketball League play concluded a very popular season in May. Our Fall Basketball League will begin play in October.

Women's and Men's Slow Pitch Softball League registration concluded in May. Games began in June and will continue through the end of August. There are approximately fifty teams participating in the leagues. Coed Slow Pitch Softball registration concluded in June. Twenty-six teams signed up for the league. Games began in early July and will continue through early September.



Special Interest Class offerings rounded out our second quarter activities for adults. Yoga and Tai Chi proved to be the most popular classes with adults during April and May. Rowing classes began in June and enjoyed a nice stretch of weather. Other adult special interest classes advertised in our summer brochure included Dance and Improvisational Theater. Adult programs attracted nearly 10,000 participants during the quarter.

Adorni Recreation Center

A variety of rentals and special events were hosted at the Adorni Center during the second quarter of 2007. In April, events were sponsored by the League of Women Voters, American Red Cross, Eureka Falcons and Consumer Credit Counseling. The Humboldt County Economic Development Department sponsored a grant funding workshop. In May, the Eureka Rotary Club's Casino Royale was popular as was the Soroptomist Club's Women's Health Fair. In June, Eureka High School's Safe and Sober Graduation Party was held. Weeknights at the Adorni Center were busy during the quarter with our adult sports programs. Women's Volleyball, Coed Volleyball and Men's Basketball League games were played until late May. During April, Hoopsters Basketball games and practices were held. Drop in gymnasium activities continued throughout the quarter. Since January of 2006, the Recreation Division has been receiving a quarterly donation in the amount of \$1,200.00. The donation has allowed us to provide drop in gymnasium activities free of charge.

Weight room and aerobics classes maintained a steady level of participation throughout the quarter. Our annual summer membership promotion began in June and had generated eighty-four new memberships by the end of the month. In the weight room, the new treadmill and elliptical trainer, which were purchased earlier in the year, have scored a home run with our members. Both pieces of equipment are tremendously popular.

Adorni Center activities attracted over 15,200 participants during the quarter.

Revenue

Recreation Division revenues exceeded \$102,600.00 during the second quarter of registration for our summer day camps and swimming programs proved to be the major revenue producers among our youth programs. Summer softball leagues were far and away the major revenue producers among our adult programs.

Wharfinger Building

Wharfinger Building rentals started the quarter quietly with nineteen events scheduled during the month of April. However, the rental pattern increased significantly in May and June. There were thirty-eight events scheduled in each of those months. As is always the case, the Wharfinger Building has proven to be a popular and versatile facility for public rentals. Routine bookings include meetings, seminars and workshops. However, the Wharfinger Building also hosted several more specialized events including church services, a high school dance, graduation parties, a high school prom, weddings and a Christian rock concert. Rentals attracted over 9,000 people to the Wharfinger Building during the quarter and produced over \$26,000.00 in revenue.

The Great Room was closed down for three days in June while the hardwood floor was refinished. Eureka Floor, the installer of the original floor, did the refinishing work for us.

The Bay Room has started to develop a following and is beginning to see increased rental patterns. In particular, the Bay Room is proving popular for meetings and workshops.



Wharfinger
Great Room



Wharfinger
Bay Room

FACILITIES DIVISION

As part of the improvements included in the City Hall First Floor Remodel, the lobby and main hallway were paneled with recycled redwood sheeting and trim material that was milled from 80 year old redwood lumber originally used to construct the Sweasy Dam water main that supplied the City of Eureka. A large City seal emblem was installed inside a cross section of the old

water pipe and mounted on the wall of the City Hall Lobby across from a new decorative fountain.

New light fixtures were installed in the vault utilized by the City Clerk for records storage and a new camera system was installed in Council Chambers to enhance broadcast services to the public. A new full-access ramp is being constructed at the 5th Street entrance to City Hall. At the Eureka Police Department, facilities staff

re-painted the Prospect Street Annex. A new computer system rack was installed at police headquarters and both phone units and desk top computers were relocated to accommodate office changes. The police chief's office was upgraded with redwood paneling the same as City Hall.



Facilities staff assisted the Parks Division in the installation of 60 U.S. Flags and 60 Coast Guard Flags in Old Town, Downtown and Henderson Center.

At the Eureka Fire Department, work continued on installing electrical wiring, phone connections and computer service lines for the new classroom training facility. The recycle centers at the Municipal Auditorium and Russell Street were refurbished and repainted to enhance their operation and appearance.

Facilities staff provided venue preparation and support services for the Dixieland Jazz Festival events at the Municipal Auditorium, Adorni Recreation Center and the Old Town Gazebo. The ball field lights at Hartman Ball Field were repaired and temporary power installed from the Fisherman's Terminal to the C Street section of the Boardwalk. The motorized entry fencing gate at the Sequoia Park Zoo was repaired to enhance operation.

Traffic Control Systems maintenance and repair items included reinstalling damaged pedestrian poles at Harris and F Street, Harris and S Street, 7th and H Street and at Buhne and H Street. A new traffic controller cabinet was installed at 7th and H Street along with a completely new signal pole.

HARBOR DIVISION

Eureka Public Marina

The City of Eureka Publics Department is pleased to announce the promotion of Jeff Raimey to the position of Harbor Supervisor effective June 1, 2007. Jeff has been working as a Harbor Maintenance Technician at the Eureka Public Marina and has also worked with the staff of the Wharfinger Building. Jeff is a graduate of Humboldt State University and brings a wealth of aquatic and water sport background to the Harbor Supervisor position.



Jeff Raimey
Harbor Supervisor

Hull repairs and repainting were completed on the 37ft. fishing boat “Cluny” at the Fields Landing boat yard. The “Cluny” was subsequently towed back to the Eureka Public Marina so it could be put up for auction.

Marina dock repair work included replacing 160 linear feet of 2 in x 10 in Pressure Treated Doug Fir rub boards along the outside of docks K, C and D. Repairs were completed to restore electrical power to service pedestals on Doc C spaces C1-C4.

Within the Marina, several vessels were relocated by staff to maximized available space for temporary or summer season renters. The Marina emergency call-out list and the standard operating procedure manuals were updated.

Boardwalk and F Street Plaza

Several Boardwalk repair items were completed including the replacement of broken wooden bench boards and sanding off graffiti from the railing banister along the bay front. The Boardwalk is washed off and cleaned on a weekly basis.

At the F Street Plaza, weeds were cleaned from between the paving bricks, and a new complete set of United States and Coast Guard flags was installed around the perimeter of the compass rose on the Boardwalk.



The Boardwalk area was thoroughly cleaned and prepared for the July 4th festival and fireworks show. Harbor staff helped move the platform barge to the Schnieder dock for the fireworks installation and then relocated the barge out into the inner reach channel off Woodley Island. During the event, Harbor staff provided boat taxi transportation for the Boom-Boom Fireworks crew to and from the barge.

Waterfront Facilities

In preparation for July 4th activities, Harbor staff mowed and trimmed out the vacant lots adjacent to the Boardwalk from the foot of C Street over to D, E and F Street. Weed abatement work was also performed adjacent to the Fisherman’s Terminal and at the Commercial Street parking lot. Crab pots, wood pallets and excess fishing gear were also moved and cleaned up to reduce potential fire danger while improving vehicle parking access. The Del Norte Street pier entry jetty was also string trimmed and cleaned up for the holiday.

The Adorni Center PVC safety railing was repaired along the waterfront sidewalk and new skid resistant surfacing installed at the Rowing Association dock.

The Fisherman's Terminal cranes were exercised each week to prevent them from rusting up and a log book was started to document this effort.



Two entries appear in our Guest Book this quarter. Capt. Brett Pusser on the vessel SWELLS from Victoria, BC stopped on the way the Ensenada on April 20, 2007. Brenda Davidson & Nadia Chigmaroff on the vessel SONGLINE from Vancouver stopped on the way to New Zealand and left this comment on May 17, 2007: "Thanks for everything."

PARKS DIVISION

Sequoia Park



The summer annual flower beds in the Sequoia Park Garden were all planted and the perennial beds are growing well. The entire garden is flowering early this year and there was a good floral display by mid-June. The Dahlia collection is growing rapidly and many flowering plants are already being staked to support the large blooms. The Day Lily collection is still flowering nicely as are the Union Jack Dahlias. The annual beds are featuring Candy Box Impatient and Scarlet Marigolds. Other small planters received Blue Convolvulus, Delphiniums, Violas, Nasturtiums

and Cosmos.

At the Zoo, park staff completed tree and hedge pruning work around the Aviary. Planter cleanup and shrub trimming work continued throughout the facility. Several freeze damaged shrubs were removed and replaced to upgrade landscape planters. All turf grass areas were mowed and trimmed on a weekly basis. Summer annuals were also incorporated into the landscape.

The Windstorm Meadow area is being irrigated by hand to help the establishment of native grasses that were seeded last fall season. The parking lot gravel has been leveled and concrete parking bumpers installed.

Several sections of redwood split rail fencing were replaced behind the group picnic area. The fencing had been damaged by winter storm falling branches and old posts starting to decay. The meadows west of the Duck Pond were tractor mowed and weed abatement work performed around the duck pond playground.

On May 7th, a volunteer Ivy Removal Project was conducted in the park by the Watershed Stewards and the Fish and Game Department as part of an ongoing effort to control the invasive exotic plant English Ivy.

Park Facilities



Ball field preparation work was completed at Hartman/Kennedy Fields and at Cooper Gulch Park. Fences and dugouts were repaired as needed, signs and foul poles installed, foul lines marked and infield areas leveled. Softball fields are being mowed twice a week due to the rapid early season growth. All park turf grass areas are being mowed and trimmed on a weekly basis. Automatic irrigation systems were activated and manual sprinklers are being set out each week.

At Highland Park, hedges were trimmed and the wooden fence was repaired as needed. All play structures were pressure washed and repaired. The Rotary Club of Southwest Eureka, working in support of the Eureka Little League, has completed the construction of new ball field dugouts. The infield has been tilled and a warning track created along the outfield fence line.

At Carson Park, the large Dinosaur play apparatus was repaired and a spring toy mounting bracket replaced. The recreation building is being scraped and cleaned in preparation for an exterior painting project by volunteers. The perimeter planters of the park were weeded and raked out to prepare for the Rhododendron Parade and the park was also cleaned and prepped for the annual Easter Egg Hunt conducted for children by the Recreation Division.

At 20-30 Park, a leaning, storm damaged Cypress tree was cut down by Coastal Tree Service and three large uprooted tree stumps were removed by city staff. New tennis court nets were installed at Hammond Park and the hedges trimmed around the recreation building.

At Cooper Gulch Park, the Disc Golf Course hole number 7 was modified to move the goal away from the water course of a small seasonal creek that flowed out of a nearby gulch. The adjusted golf hole is now shorter in length, but the riparian area along the creek is better protected.

Landscape Facilities

Park staff finished up winter pruning work on street trees and several new replacement trees were planted at various locations in Old Town and Downtown. Two new trees were planted on L Street at the corner of Fifth. Two trees were planted on G Street between 3rd and 4th. Two additional new trees were planted on D Street between 2nd and 3rd after a broken stump was removed.

Weed abatement work was completed at many locations throughout the city prior to the July 4th celebration. A tractor mower was used to mow down the undeveloped areas on both sides of the Samoa bridge parking lot and over to Halvorsen Park. The open lots along Marina Way and at

the foot of Del Norte Street were also mowed down along with the Waterfront Drive border near the Eureka Public Marina. The empty Old Town lots along Second Street from C to F Street were also trimmed.

The Redevelopment lots on both sides of Myrtle Avenue between 6th and 8th Street were mowed, trimmed and cleaned up as well. The Oregon Street median planter shrubs were trimmed back and the weeds cut down to clean up the block. Open space areas at Harris and Broadway as well as Henderson and Broadway were also trimmed and cleaned.



Landscape planters along 2nd Street from F to M Streets have been trimmed, weeded and planted with annual flowers by park staff and the Glenn Paul Workability students. The young adults in the program do a good job providing summer flowers for the public to enjoy in Old Town.

ZOO DIVISION

“Egg-Stravaganza” was more popular than ever with egg and scavenger hunts, along with other games and activities. Dream Night provided a VIP evening of fun and games for specially-invited children and their families who have experienced chronic illness or disability. Two first-ever events were Earth Day (promoting local conservation programs) and “Brew At The Zoo” (an evening fundraiser for the Zoo Foundation that in spite of heavy mist and running out of food/beer saw sold-out crowds and earned over \$14,000 for zoo improvements!). Collaboration with The Ink People and Save the Redwoods League brought the artwork of at-risk high school students to the Secrets of the Forest for display to visitors for four weeks. The art reflected the students’ interpretation of the redwood forest ecosystem through paintings and prayer flags with fish prints. The Community Room was rented for three events, and general zoo attendance was estimated at ~ 28,000 visitors.

Sequoia Park Zoo hosted several special events during this quarter. The 9th annual



Gibbons investigate fancy enrichment devices created by the Jr. Zookeepers class as the students observe their reaction.
Photo by Jan Roletto

Our Education Department was busy this spring hosting a week-long Jr. Zookeepers class during spring break - serving 16 youth. Spring is our busiest school group season, and this year was our biggest to date. We served eighty-seven school groups totaling approximately 2000 students from area schools. The Zoo also participated in the College of the Redwoods REEF event with a

workshop about mammals and food chains. Our youth volunteer program continued with 20 kids helping with Barnyard activities, while we gained a few new adult volunteers as well.

Construction was completed on the primate shift cages and Animal Care Center projects. These facilities are now in use. Keepers are in the process of training the animals to shift into the new space while their exhibits are being serviced daily. Once they are shifting reliably, this will greatly enhance the safety and quality of care we can provide the primates and will allow more enhancements of the exhibits themselves. Construction was begun on the chimpanzee exhibit renovation also, but was halted after the sudden decline and death of Bill.

Changes to the Zoo's animal collection in this quarter included a new beehive colony, and the addition of 2 native birds from rehab facilities which had permanent injuries. A Cedar waxwing and a Red-breasted sapsucker were added to the aviary exhibit and are doing well there. A young Barbados lamb was donated to join our Barnyard herd. An exciting but temporary addition to the zoo collection is a young fisher kit who was rescued from the wild by biologists studying denning behaviors on the Hoopa Reservation after the mother was killed by predators. We are helping to house and "grow" this native carnivore until she is big enough to be soft-released back into the wild later this summer. This is a wonderful opportunity for our zoo to collaborate with other organizations and field conservation efforts locally. The kit is being housed in an off-exhibit area with minimal exposure to humans to reduce the potential of imprinting so that she may have a better chance at survival in the wild.

Flamingo nesting season is in full swing, no eggs yet. Our Blue-grey tanagers, however, have been nesting vigorously in the aviary and produced 3 chicks, one of which has survived to adult size. In this nesting process, we lost our male tanager, so we will probably re-pair the female next year if approved by the population management plan for this species.



Patagonian cavies can be seen through a hiding tunnel basking in the fogshine in their new exhibit.

Our cavies were introduced into their newly renovated exhibit at the former wallaby site. They are enjoying more space to run, grass to graze and places to dig; many thanks to Frank Mathes' staff for providing some old culverts for the cavies to hide in. This has been a popular exhibit with visitors. A Guira cuckoo and a favorite Barnyard chicken died for unknown reasons, with necropsy results pending. Of course, our most significant loss of all happened at the end of June, with the death of Bill the Chimpanzee. Bill's health had declined rapidly over the course of a few days and his breathing became very labored. All of

the veterinary treatments tried were unsuccessful at providing relief for Bill, and finally after a long weekend of struggling to help him, the decision for euthanasia was made on Tuesday evening. An autopsy exam showed that his condition was the result of severe congestive heart failure. Response to the illness and death of Bill from the community was overwhelming with dozens of flowers, notes, cards, and other tokens of fondness left at his exhibit in his memory. Although it was a very painful time for zoo staff and Bill's many fans, it is good to know that his illness was brief and that he enjoyed himself until the end. In early May, world-renowned primatologist Dr. Jane Goodall paid Bill a very special visit before a lecture at HSU, and he also

seemed to be fascinated and excited about watching the construction progress for his exhibit renovation, inspecting the forms and holes from the top of his enclosure. Plans for this area are being modified: instead of an animal exhibit, we will create a memorial space in tribute to the lives of Bill and Ziggy, and the Zoo's past, which we anticipate will be finished by October.



Bill's exhibit is covered with flowers and other offerings from his friends a week following his death.

EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 4/1/07 TO 6/30/07

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from April 1, 2007 through June 30, 2007 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (*NON-HOUSING*)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies, and invest in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ **2007-08 Annual Budget**—prepared 2007-08, Annual Budget for Redevelopment Administration and Revolving Loan Fund Programs.
- ◆ **I-Bank**—Prepared and submitted a preliminary application for Infrastructure Bank financing for the “C” Street and Market Square public improvements. The preliminary application was approved on August 29, 2006 and the Agency was invited to prepare a full application for a \$2,000,000 low interest loan. The full application has been submitted with approval expected on July 24, 2007.
- ◆ **Non-Profit Loan Policy**—The Redevelopment Agency Board requested the Redevelopment Advisory Board (RAB) develop a policy for non-profit organizations regarding repayment of loan funds. The RAB recommended to the Agency Board that developing a Non-Profit Revolving Loan Policy is unnecessary, the Agency Board concurred.
- ◆ **Halvorsen Park**—Continue to Assist Old Town Rotary with their centennial project to improve the infrastructure of the performing arts park by adding phone, cable and water access to the site as well as a new entry.

PRIVATE DEVELOPMENT ACTIVITY

- ◆ **Eureka Inn**—Staff met with owners of the Eureka Inn to discuss how the Redevelopment Agency might be able to assist with efforts to re-open the historic property.
- ◆ **Request for Proposals**
 - **H.H. Buhne Warehouse RFP**—Staff prepared a Request for Proposals for the relocation, preservation, restoration of the historic H.H. Buhne Warehouse on the corner of Waterfront Drive and “C” Street. The building is required to be relocated in order for the development of Seaport Village to proceed. An open house was held May 4th to enable potential bidders to determine the condition of the structure. Proposals are due July 6th.
- ◆ **Disposition and Development Agreements (DDA)**
 - **Hampton Inn**—The Agency Board approved a new Exclusive Right to Negotiate Agreement with Greg Pierson and Larry DeBeni for the development of a Hampton Inn adjacent to the Eureka Public Marina.
 - **Coastal Dependent Industrial RFP**—Redevelopment Agency Board executed an ERTN with DB Properties, LLC for the purchase and development of a 5 acre site for Wing Inflatables.
 - **Environmental Technology Hostel**—The Agency Board approved a new Exclusive Right to Negotiate Agreement with the Center for Environmental Economic Development (CEED) for the development of an Environmental Technology Hostel on a portion of the Halvorsen Site. CEED’s attorney notified the Agency indicating that there will be a “successor entity” formed for the Hostel project. This entity will be a tax exempt, non-profit corporation for the specific purpose of developing and operating the hostel. Once creation of the entity is complete, a new ERTN will be needed with them. CEED will no longer be involved in the project.
 - **Waterfront RV Park**—No activity.
 - **Fisherman’s Terminal Building**—Funding to augment what will be provided by Redevelopment is being sought.
 - **First & C Street Property**—Developer has begun providing items required by the ERTN for the purchase and development of a Seaport Village on the site.
 - **Tydd Street**—Staff is working with Developers on the terms and conditions for the purchase and development of the property for affordable housing.
 - **Eureka Pier (Fisherman’s Building)**—Staff is working with State Lands Commission to complete the removal of the public trust from a small sliver of property adjacent to the boardwalk. We have also requested that they look at similar public trust properties in the Dock B area. Development activity has slowed down pending final resolution of the lawsuit.
 - **7th & Myrtle Ave**—A Request for Proposals was postponed pending the completion of a lot line adjustment. Once complete, proposals will be requested.
 - **Fisherman’s Fresh Seafood Retail Counter/Café**—Staff met several times with the prospective operators regarding development timeline, lease information and design.

- ◆ **Facade Improvement Program (co-administered with Eureka Main Street)**—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building
425 Snug Alley

Est. Agency Participation: \$10,000

Solatube
50 W Fifth Street

Est. Agency Participation: \$30,000

PUBLIC WORKS PROJECTS

The Eureka Redevelopment Agency is providing a major portion of the funding for the following public works project:

- ◆ ***Old Town Parking Lot Lighting Upgrade***—Approved the purchase and installation of new light poles and fixtures in Downtown/Old Town. The lighting efficiency has dropped, and they are costly to operate and maintain. These new fixtures and poles will not only enhance the appearance of Old Town, the Gazebo and surrounding parking lots, but will provide better lighting, a better sense of security, and will save the City about \$6,000 per year in energy costs.

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—NCVRC has identified an architect for this project, and are currently finishing the details on the contract, moving forward with the design portion, and developing a Request for Proposals for engineering services. The project is on track in terms of the timeline. The property is located at 109 & 121 Fourth Street in Eureka. Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.
- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center*** — HSRC awarded the construction contract to Danco Builders in the amount of \$3,006,194 on June 25, 2007 and the contract, bonds, and insurances are being prepared for execution. A pre-construction conference is being scheduled with the Danco, their subcontractors, the architect and RCAA (labor standards coordinator) for the week of July 16th. The construction loan is scheduled to close on July 23 or 24, and will be followed immediately by a Notice to Proceed. Danco is scheduled to immediately begin site work on July 25 with an approved grading plan and complete rough grading by July 30, 2007 when a ground breaking ceremony is scheduled to occur (invitations are forthcoming). The architect is working with the building department to make a couple final, minor corrections to the construction documents, and a building permit is expected to be issued by July 31.

The City has committed a total of \$833,000 of CDBG grant funds to this project (includes a \$35,000 Planning and Technical Assistance Grant), and is currently in the process of preparing another CDBG grant application for \$525,000 from the Economic Development Allocation, Over-the-Counter Component. If awarded, these funds will be provided to the HSRC in the form of a deferred low interest loan, with interest being forgiven over 15 years of the loan, and a “net gain” to the City of \$525,000 which will be repaid by HSRC and deposited into the City’s CDBG Program Income Revolving Loan Fund to re-loan.

- ◆ ***Center for Environmental Economic Development (CEED)*** —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist CEED, a non-profit, in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as “Eco-Hostel Project”. On June 5, 2007, Council authorized staff to enter into a Subrecipient Agreement with CEED to carry out grant eligible activities.
- ◆ ***Making Headway, Inc (MHI)***. — In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist Making Headway, Inc., a non-profit, in conducting a feasibility analysis and needs assessment for the development of a permanent facility to provide traumatic brain injury services, support and education. Funding may also be used to perform environmental services if applicable, and grant writing directly related to the construction or rehabilitation of a facility. On July 17, 2007, staff will request Council authorization to enter into a Sub-recipient Agreement with MHI to carry out grant eligible activities.
- ◆ ***CDBG Planning and Technical Assistance Grant—GIS Project***—Received notification that an application for \$35,000 in funding to complete the second phase of the GIS project was approved by HCD. Once fully executed contract documents were received a Request for Proposal to complete the Phase II was prepared. Geographic Resources of Arcata was selected to complete the items in the Phase II Scope of Work.

REDEVELOPMENT & HOUSING EDUCATION AND TRAINING

Staff attended the following education and training workshops:

- ◆ ***Community Development Funding Workshop***—The City donated the use of the Adorni Center for a one day workshop hosted by the State of California to explore newly available State funding for a variety of community development housing and infrastructure projects. The lead State Agency for this workshop was the California Department of Housing and Community Development (HCD). The workshop featured speakers from a variety of State agencies, including the Director of HCD, Lynn Jacobs. The goal of the workshop was to ensure that the North Coast Region receives an equitable distribution of State funds for community development.
- ◆ ***California Association for Local Economic Development (CALED) 2007 Annual Training Conference***—Redevelopment staff attended the 27th CALED Annual Training Conference in Monterey, California on May 2, 3 & 4. The conference this year took a holistic approach to economic development training, not only presenting innovative, award winning ED model practices from across the State, but also professional development training to help in becoming a better leader, a more effective communicator, and a more productive professional.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ ***Foreign Trade Zone***--City staff is working with the Humboldt Bay Harbor District and our Foreign Trade Zone consultant to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the District. This action is necessary to maintain our designation, even though the site will not immediately be used. We expect to have the activation documentation ready for submittal to Customs and Border Protection by August 1, 2007.
- ◆ ***Revolving Business Loan Program***--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka.
- ◆ ***Enterprise Zone Program***
 - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member, attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
 - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 102 Employee Hiring Credit Vouchers to Enterprise Zone businesses between April 1st and June 30th, bringing this year's total to 249. The grand total in 2006 was 513. A total of \$1,010 (Hiring Credit Application Fee is \$10 per application) was submitted to the State Housing and Community Development Department for the quarter. Businesses located in the Enterprise Zone continue to learn about the program, and take advantage of all the benefits.

- **Franchise Tax Board Training**— On April 24, 2007, staff attended a Franchise Tax Board training event in Sacramento. The course focused on the basics of Enterprise Zone tax incentives, and provided a basic understanding of the tax incentives available to businesses that operate in an Enterprise Zone. It also provided Zone Managers and Vouchering Agents valuable information that will assist them in marketing these incentives to local businesses. New zone updates were also provided.
 - **Business License Waivers Issued**—47
 - **Business Information Packets Distributed**—3
 - **Enterprise Zone Application**—In November, 2006, we received a letter of conditional approval from the State Housing & Community Development (HCD) Department on our new EZ designation. In December we received a letter with three conditions that must be met before final designation will be granted. Staff completed the modifications requested by HCD as well as the completion of the required CEQA documentation which were due April 30th. Final designation is expected to be received by September 2007.
- ◆ **Eureka Main Street Program**—City liaison serving on the Main Street Board of Directors and Economic Restructuring Committee. Attend monthly Board Meetings.
- ◆ **Upstate California Economic Development Commission—UCEDC**—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. In March of this year, UCEDC held a Strategic Visioning Session to review and redefine the mission of the organization. The focus of the discussion was “Creating a Jobs Initiative for the Upstate Region”. Items discussed were the Governor’s Broadband Task Force and the Clean Technology, Renewable Energies Industry Cluster and, value-added organics/sustainable regional foods. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website and authorizing our executive director to increase outreach efforts.
- ◆ **California Association for Local Economic Development (CALED)**—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California. Attended Board retreat to set goals and objectives for the next two years including how CALED can be more effective in affecting change in regards to economic development.

BUSINESS DEVELOPMENT WORKSHOPS

- ◆ **Retail Development Workshops**—The Redevelopment Agency has committed \$10,000 to the North Coast Small Business Resource Center to provide a series of Eureka-based workshops for small retail operations and restaurants. The program is being designed in conjunction with Eureka Main Street and at their request, with the marketing focus to be on the redevelopment district and Henderson Center retailers. Based on discussions to date, the following subjects are likely to be offered:
- | | |
|---|----------------------------------|
| ✓ Customer service/hospitality | ✓ Tax information |
| ✓ The internet and business | ✓ Financing options |
| ✓ Developing a business plan | ✓ Computers & your business |
| ✓ Marketing your business | ✓ Finance 101 for retailers |
| ✓ Storefront design/Window displays | ✓ Healthcare options |
| ✓ Tapping into downtown neighborhoods | ✓ Dealing with seasonal business |
| ✓ Merchandizing | ✓ Competing with the big guys |
| ✓ Creatively staffing and retaining employees | |

- ◆ ***Co-Sponsored Workshops***—The following workshops were co-sponsored by the City of Eureka:
 - **Taking Care of Business Series**, Office for Economic & Community Development
 - **Funding Fair**, County of Humboldt

MARKETING

- ◆ **Business Outreach**—met with 1 business (Campton Electric) on site to determine what assistance the City can provide to assist with retention and/or expansion issues. Advised them of the new Enterprise Zone designation and other programs offered through the Agency/City.
- ◆ **Purchased Advertising**—Ads were placed in the following publications:
 - Humboldt Crabs Baseball Program
 - North Coast Jazz Festival Program
 - North Coast Repertory Theatre Annual Program

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Eureka Chamber of Commerce Business & Industry Committee***—staff attends meetings as scheduled to discuss issues affecting businesses in the region.
- ◆ ***Prosperity***--Attend Prosperity network meetings as required.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ ***Redevelopment Property at 615 Myrtle Avenue***—This property was purchased by the Redevelopment Agency in 2004 from the State of California, with the intention of making it affordable to low and moderate income persons. Requests for Qualifications/Proposals to rehabilitate the property were solicited with four proposals received by the due date of May 4, 2007. An experienced rating and ranking committee selected Will Adams of Adams Contracting to perform the rehabilitation work. The Housing Advisory Board agreed with the selection and made a recommendation to the Agency Board on June 19, 2007 to approve a contract with Adams Contracting in the amount of \$82,463 and to appropriate up to \$140,000 of Low and Moderate Income Housing Funds to cover the costs of all materials and labor. It is staff's intention to make the restored house available to a qualified first time homebuyer.
- ◆ ***Humboldt County Office of Education (HCOE) Seventh Street Villas***—On February 21, 2006, the City Council/Redevelopment Agency approved the Agency entering into a 180 day Exclusive Right to Negotiate with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka. HCOE and City are continuing negotiations to develop the property as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. If negotiations are successful, staff will prepare a Disposition and Development Agreement to be approved by the Redevelopment Agency Board.
- ◆ ***Community Development Block Grant)—Program Income (CDBG-PI) Funds:*** Two CDBG-PI owner occupied loans were completed in 2006-7, with an additional four very near completion.
- ◆ ***First Time Homebuyers Program***—The First Time Homebuyer Program (FTHB) has been very successful with Umpqua Bank as the administrator in 2006-2007 providing first mortgage loans to applicants. The Program allows up to \$120,000 in a deferred payment down-payment assistance loan.

The FY2006-07 budget was \$1,200,000 with an increase in funding in March of 2007 of \$480,000. The source of funds is the Low and Moderate Income Housing Fund. To date, fourteen new homeowners have purchased homes for a total of \$1,607,700. The current maximum home purchase price is set at \$299,250. Umpqua Bank's administration contract expires on June 30, 2007. Request for Proposals have been mailed and a lender sought to provide administration for the 2007-8 fiscal year with an option to renew for two additional years

- ◆ ***First Time Homebuyer Program Workshop***—City staff coordinated a workshop for First Time Homebuyers in February with presentations from the local lender, Umpqua who administered the program in 2006-2007 and Consumer Credit Counseling, a local consumer credit counseling agency. In attendance were approximately ninety real estate professionals, members of the public and future program participants.
- ◆ ***Eureka Housing Authority*** – The Eureka Housing Authority (EHA) has requested a \$500,000 Low and Moderate Income Housing Fund loan from the Agency at 3% interest, deferred for 40 years, to restructure a purchase/rehabilitation loan to assist in the rehabilitation of 50 existing affordable housing units located at 735 “P”, 112 “E”, and 615 W. Hawthorne Streets in Eureka. The City Council authorized approval with contingencies which are currently being brought into compliance by the EHA staff. This loan is expected to close in August 2007.
- ◆ ***Local Fund*** – In FY 2006-7 one applicant was authorized for a loan increase to repair fire damage suffered by her home in October 2006. The fire insurance allocation was insufficient to cover contractor repairs. Repairs are expected to be completed at the first of August 2007.
- ◆ ***Humboldt Housing & Homeless Coalition’s Request for Consultant Services***—The Humboldt Housing & Homeless Coalition requested and was grant \$5,500 from the City’s Low and Moderate Income Housing Fund to partially pay consultant fees for the grant writing for the 2007 HUD Supportive Housing program.
- ◆ ***Replacement Housing for 1925 California Street Alzheimer’s Center***—The City’s Replacement-Housing and Relocation Plan was approved by the State on February 21, 2006. The family displaced because of the proposed Humboldt Senior Resource Center’s Alzheimer’s Day Center was successfully relocated to a comparable rental unit in Eureka. All Relocation fees have been paid to family.
- ◆ ***Relocation Grant Funds*** –One Relocation Grant, in the amount of the program maximum of \$500, was provided to a HOME program loan recipient due to health issues during construction.
- ◆ ***Paint Up/Fix Up Program***—\$225,000 was budgeted to this program for FY 2006-2007. The program provides grants of up to \$2,500 for qualified households, while assessing a backlog of grant applications. The program provides small grants for exterior repairs to low income homeowners and to landlords who rent to low income tenants. FY 2006-2007 provided 38 grants at \$83,240.
- ◆ ***Dumpsters***—The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City’s budget of \$5,000 for additional dumpsters. To date, 9 free dumpsters have been provided to the community.
- ◆ ***Senior Home Repair Program*** – In FY 2006-07 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. The City appropriated an additional \$6,500 in March of 2007 due to high demand. These funds assisted 90 seniors at a cost of \$12,881, with small home repairs ranging from grab bars to leaky faucets and running toilets
- ◆ ***Graffiti Clean Up Program***—The City of Eureka, in cooperation with Shafer’s Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer’s staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ◆ ***Wheelchair Ramp Grant Program***—The HAB implemented the guidelines to allow up to \$1,500 as a grant

to eligible homeowners within the City limits to assist with the construction of needed wheelchair ramp grants. To date, several applications have been mailed and none have been returned

- ◆ ***Multiple Assistance Center Project***—The Multiple Assistance Center (MAC) project involves the purchase and rehabilitation of a large building in Eureka for a homeless service and resource center. The project site is located at 139 Y Street in Eureka. The City purchased the site in February 2002 using CDBG grant funds. In 2001, the City was awarded a \$1 million loan from the State HOME program, and a \$500,000 State CDBG grant. Both funding opportunities were used for the construction of the MAC. The City is assisting in the operations of the MAC Center with a \$50,000 per year contribution from the Low and Moderate Income Housing Fund to repay the State HOME Program's \$1 million loan.

The project involves a consortium of entities, including the City of Eureka, County of Humboldt, health care organizations, private non-profit agencies, and the religious community. The MAC project is providing on-site housing, job training and care of homeless persons and their families, and is intended to provide a more efficient and effective distribution of existing homeless services. The MAC accommodates approximately 75 persons

- ◆ ***Housing Advisory Board***—The Board held 7 public meetings during the fiscal year 2006-2007 primarily working to administer the approximately \$2.5 million in Redevelopment Low and Moderate Income Housing funds and various other State Grant programs. Among the accomplishments, the HAB continues to upgrade the City's housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan program, monitoring the administration of the First Time Homebuyer Program, Senior Home Repair Program, Wheelchair Ramp Grant Program, the implementation of the Lead Hazard Evaluation and Reduction Program, general loan monitoring of its approximately 144 loan files, and other general business related to loan and grant implementation.
- ◆ ***CalHome Grant Application Completed***—The City in April 2007 applied for a State of California Housing and Community Development CalHome grant of \$600,000 for the purpose of restoring substandard owner occupied residential units. This program will be administered by Redwood Community Action Agency. Should this application be approved in August of 2007, this grant will provide 15 owner occupied rehabilitation loans over the next three years to low income applicants at 3% interest with deferred payments for 15 years.